

LUNENBURG COUNTY BOARD OF SUPERVISORS  
LUNENBURG COURTS BUILDING  
LUNENBURG DISTRICT COURTROOM  
LUNENBURG, VIRGINIA

Minutes of June 12, 2014 Meeting

The regular meeting of the Lunenburg County Board of Supervisors was held on Thursday, June 12, 2014 at 6:00 p.m. in the Lunenburg District Courtroom, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Robert Zava, Edward Pennington, Frank Bacon, David Wingold, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark and County Attorney Frank Rennie.

Chairman Pennington called the meeting to order.

Supervisor Hoover led the Pledge of Allegiance and gave the invocation.

Chairman Pennington requested additions to the agenda from the Board and the public.

A support letter for Community Memorial Hospital was added as 16C on request by Administrator Gee.

Old Plank Road was added as 7A on request by Supervisor Wingold.

County Attorney Rennie reminded the board of the recently adopted conflict of interest policy. Supervisor Zava stated that he had personal interest in Agenda Item #6, Fiscal year 2014-2015 Proposed Budget. The personal interest is that he is the spouse of an employee of Lunenburg County School Board. Therefore, his spouse is a member of a profession, occupation, or group of members that is affected by the agenda item. However, he is able to participate in the matter fairly, objectively, and in the public interest.

Supervisor Slayton made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the minutes of the May 8 and 22, 2014 Board of Supervisors meeting, the Treasurer's April 2014 reports, and the following Warrants for Approval:

May 2014:	Payroll:	Direct Deposit	\$ 111,800.61
	Payroll Taxes Federal:		\$ 37,226.91
	Payroll Taxes State:		\$ 6,385.35
	Payroll VRS payment:		\$ 22,035.62
	Payroll ICMA-RC payment:		\$ 165.52
	Accounts Payable:	#49213-49336	<u>\$ 437,071.71</u>
	Total:		\$ 614,685.72

Supervisor Zava made motion, seconded by Supervisor Edmonds and unanimously approved, to enter public hearing regarding the Fiscal Year 2014-2015 Proposed Budget.

Administrator Gee reviewed several efforts by the Board to avoid tax increases. She discussed two goals she and the finance committee would like to prioritize in the next fiscal year. First, to create a Capital Improvement Plan for much needed improvements and the cost associated for those projects. Second, to review all real estate held by the county and research ways to get them sold and back on the tax books to generate revenue for the county.

There was no public comment.

Supervisor Zava made motion, seconded by Supervisor Slayton and unanimously approved, to close the public hearing regarding the Fiscal Year 2014-2015 Proposed Budget.

Supervisor Zava stated that the finance committee developed the proposed budget on projections from the state. The state has yet to finalize their budget. If there is a reduction in the state budget, the local budget will also be reduced across the board. Also the county's tax rate is likely to change if a reduction in state funds is adopted.

Administrator Gee reported that the Virginia Assembly is scheduled to meet this night, June 12<sup>th</sup> regarding the budget. It is expected that the healthcare portion of the budget will be removed, so that the budget can be adopted.

Mr. Billy Smith of VDOT presented the monthly report. He noted that most of their recent efforts have been mowing grass along the roads. Due to a lack of funding this year, VDOT was unable to obtain contractors to perform grass cutting services. VDOT has been cutting the grass. Mr. Smith reported that they have also had to perform some tree and storm clean up. He advised that a bid would be awarded for the Victoria bridge construction on August 15<sup>th</sup>. Work on the bridge will begin in December and could last until May, depending on the weather. Mr. Smith added that the Wallace Bridge project will be completed in December.

Administrator Gee stated that work is needed on Airport Road. She commented that due to logging the road was in bad condition and much of the gravel patch at the curve was washed out.

Mr. Smith replied that he will get a crew there soon.

Chairman Pennington thanked Mr. Smith for cleaning up the trash on Mecklenburg Avenue, adding that the road looks much better.

Supervisor Hoover said that the grass cutting along the road looks much better than in previous years. He suggested that perhaps it was beneficial for VDOT to perform their own cutting instead of hiring a contractor.

Supervisor Wingold shared that he had received numerous requests to pave Old Plank Road in his district. He stated that he wasn't sure of the traffic count on that road.

Mr. Smith stated that the traffic count must be at least 50 vehicles per day. He added that VDOT can perform another traffic count if the Board wishes. If the count is high enough, the Board would also need to add Old Plank Road to the Six Year Plan. Mr. Smith suggested the Board revisit this idea when the new plan is devised in the fall.

Supervisor Zava asked if Old Plank Road was a dead end road.

Mr. Smith replied yes, there are three houses on the road. The road was built about 25 years ago. He added that the road could be pavement for a reasonable cost but it must meet the traffic count first.

Mrs. Dora Wynn, School Superintendent, shared a resolution needing approval from the Board. The resolution verifies that the Local Governing Body in concurrence with the Local School Division is electing to pay the VRS Board-Certified rate.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to adopt the presented resolution in concurrence with School Board.

Mrs. Wynn stated that this was the last meeting she would be attending as her last day with Lunenburg County Schools would be June 30, 2014. She added that it was an honor and a privilege to serve Lunenburg County Schools. She thanked the Board for their cooperation and all their efforts in assisting the students of Lunenburg County.

Chairman Pennington thanked Mrs. Wynn for her service and her outstanding performance over the years. He noted that she would be greatly missed.

Administrator Gee shared a letter from Sheriff Townsend. The Sheriff's Office was awarded a Federal Asset Forfeiture Grant in the amount of \$85,736.10. The funds will be deposited into the Asset Forfeiture Account. Administrator Gee commented that this grant required no local match or repayment. She stated that the Sheriff's Office plans to purchase 15 new rifles and 3 vehicles with the grant funds. She will request that the Board appropriate these funds at the July meeting, therefore the proposed budget will remain the same.

Supervisor Zava reminded the Board that none of these funds could be used for operational purposes.

Ms. Sharon Harrup of STEPS, Inc. spoke to the Board regarding designation of a community action program. She stated that that on March 31, 2014, the Governor decided to de-designated HOPE Community Services, giving this region the opportunity to weigh in on the selection of a new entity to fulfill the role of a community action program. Ms. Harrup requested the Boards support in proactively going on record stating that STEPS, Inc. would be the preference as the new designated community action program. She stated that several other counties had agreed to support STEPS, Inc. in this effort. She also noted that new software will be implemented to track the residents in each county that are being assisted.

Supervisor Hoover questioned which other counties have agreed to support STEPS, Inc. thus far.

Ms. Harrup replied Buckingham, Nottoway, and Cumberland. She will be attending Amelia's Board meeting next.

Supervisor Hoover made motion, seconded by Supervisor Slayton and unanimously approved, to support STEPS, Inc. as the new designated community action program.

Mrs. Beverley Hawthorne, Landfill Liaison, presented her monthly report. She explained that CFS has hired a replacement driver, who is currently being trained. Once both trucks are running in the county, improvements should be visible at dumpsites. She shared a map of the county, with circles indicating a five mile radius around each current or proposed convenience center. The majority of Lunenburg residents would reside within a five mile radius of at least one of the locations. The landfill committee will meet soon to discuss potential locations for the proposed sites. Mrs. Hawthorne reported that she received three bids for the recent RFP for construction at the Nutbush and Oral Oaks Convenience Center. M. W. Snow Construction, Inc. was the lowest bidder at a total of \$138,090 for both sites.

Supervisor Hoover made motion, seconded by Supervisor Bacon and unanimously approved, to accept the bid from M. W. Snow Construction, Inc. and proceed with construction.

Supervisor Hoover asked where complaints regarding trash should be directed, to Mrs. Hawthorne or directly to CFS.

Mrs. Hawthorne advised to forward complaints to the Administration Office, so that she can be aware of the problem. She will contact CFS if needed.

Mrs. Hawthorne provided her monthly Community Development report. She commented that the Spring Fling event in Kenbridge was a successful. Mrs. Hawthorne provided the spring edition of the new Buy Fresh, Buy Local Food Guides to each board member. She advised the Board that a grassroots organization promoting tourism has recently formed. They have named themselves Tourism in Lunenburg County (TLC). They hosted a booth at the Spring Fling event and have developed a Facebook page.

Mrs. Hawthorne stated that she would like permission from the Board to allow Administrator Gee to sign the agreement with Timmons regarding the grant for GIS coordination for the Commissioner of Revenue's Office and 911 mapping.

Administrator Gee stated that she would like County Attorney Rennie to review the agreement before signing.

Supervisor Zava suggested the agreement be discussed at the next board meeting after County Attorney Rennie has reviewed it.

Administrator Gee shared a letter and resolution from the Central Virginia Criminal Justice Academy. The documentation included an amended charter agreement which was approved by the academy's Board of Directors. It was recommended that the Board adopt the resolution.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to adopt the resolution approving the amended charter agreement of the Central Virginia Criminal Justice Academy.

Administrator Gee directed the Board to a request from Mr. Ernie Pyle of the Meherrin Volunteer Fire and Rescue Squad to grant a Fireworks Display Permit for the annual display on July 4<sup>th</sup>.

Supervisor Bacon made motion, seconded by Supervisor Slayton and unanimously approved, to grant Meherrin Volunteer Fire and Rescue Squad a Fireworks Display Permit.

Piedmont Regional Jail reports were provided. Administrator Gee noted that the proposed FY15 budget includes \$400,000 for PRJ expenses, which is \$120,000 over the FY14 budget and approximately what was necessary to fund the jail with additional appropriation in FY14.

Administrator Gee shared her monthly report. She noted that the "Noise Abatement" signs at the airport are installed and discussion continues regarding removal of trees. She is still obtaining prices for the replacement of the roof on the Airport Terminal. Administrator Gee reported that the new Animal Control Officer, Ray Elliott is doing very well and the new truck is expected very soon. She advised that the new Social Services vehicle has not arrived yet.

Administrator Gee directed the Board to a contract renewal with Minor and Associates for accounting consulting services. She suggested that the Board approve the renewal as Mrs. Minor was kept her fees as low as possible and came in under budget in FY14.

County Attorney Rennie stated that he reviewed the contract and has one suggestion. The contract does contain a section on "Indemnification and Hold Harmless". He suggested that the county also have a similar section so that both parties are covered.

Supervisor Hoover reminded the Board that this was the first year in quite a while that the county didn't receive a management letter.

Supervisor Hoover made motion, seconded by Supervisor Bacon and unanimously approved, to renew the contract with Minor and Associates with recommendations from the County Attorney.

Administrator Gee shared a Resolution of Support for construction and access to natural gas pipelines through the local region. She noted that she created a general resolution, as at least two companies are proposing construction. She advised that County Attorney Rennie suggested changing the resolution to support the pipeline proposed by Spectra Energy Partners, as that line goes directly through Lunenburg.

County Attorney Rennie commented that both companies are replying to the same RFP regarding the pipeline. However, Spectra Energy Partners is proposing a more north to south route, which would put the pipeline directly through Lunenburg County.

Supervisor Zava made motion, seconded by Supervisor Edmonds and unanimously approved, to support the following resolution for the Spectra Energy Partners for Construction of a Natural Gas Pipeline:



**County of Lunenburg Resolution to Support Spectra Energy Partners  
for Construction of a Natural Gas Pipeline**

WHEREAS, the County of Lunenburg is aware of the potential construction of natural gas pipelines through our region, with one company having focus on our locality; and

WHEREAS, these pipelines are being proposed in response to growing demand for natural gas in the southeastern United States, for both power generation and distribution to local customers; and

WHEREAS, the completion of the proposed pipelines would bring natural gas to the region, which is currently underserved, making natural gas more accessible to customers in Lunenburg County and the surrounding areas – including larger business and industrial customers – who are looking for alternative energy sources; and

WHEREAS, these pipelines would provide great economic benefits to the region, both in terms of creating jobs through the planning and development stages as well as new capital investment and expansion of the tax base in localities through which the pipeline will run; and

WHEREAS, multiple providers are in the process of contacting property owners on their proposed routes and are currently conducting their due diligence and a final decision on the possible routes for pipeline construction could take approximately 18 months; and

WHEREAS, the planning stage for transmission lines, as may be underway, would be the appropriate time to request that our locality be guaranteed maximum access to any such transmission lines to ensure the highest probability of natural gas service to our businesses and residents; and

WHEREAS, the County of Lunenburg is a member of Virginia's Growth Alliance, who has also shown by resolution of support, the need to enhance the infrastructure of our region to better our marketing to industry and our economic development opportunities; and

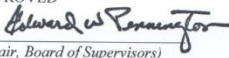
WHEREAS, Spectra Energy Partners has expressed interest in constructing the natural gas pipeline in a corridor that would run through Lunenburg County.

THEREFORE, BE IT RESOLVED that the Lunenburg County Board of Supervisors supports efforts by Spectra Energy Partners to construct a natural gas pipeline through Lunenburg County. This pipeline would provide new sources of natural gas to the southeastern United States, and provide economic benefits to Lunenburg County and the Southside Virginia region.

**CERTIFICATION**

Adopted this 12<sup>th</sup> day of June, 2014 by the Lunenburg County Board of Supervisors during its regular monthly meeting.

APPROVED

  
(Chair, Board of Supervisors)

ATTEST

  
(Clerk, Board of Supervisors)

Supervisor Wingold stated that the Commonwealth Regional Council has voted to support any natural gas pipeline through the region. Administrator Gee noted that Virginia's Growth Alliance has voted the same.

Administrator Gee shared a letter from Community Memorial Health Center in South Hill requesting support for the construction of a replacement hospital.

Supervisor Bacon made motion, seconded by Supervisor Slayton and unanimously approved, to construct and sign a letter supporting the construction of a replacement hospital for Community Memorial Health Center in South Hill.

Supervisor Wingold made motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A3 Public Property, §2.2-3711A5 Prospective Business and Section §2.2-3711-A7 Consult with Legal Counsel.

#### CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Bacon  
Supervisor Edmonds  
Supervisor Hoover  
Supervisor Pennington  
Supervisor Slayton  
Supervisor Wingold  
Supervisor Zava

VOTING NO

ABSENT

Supervisor Wingold made motion, seconded by Supervisor Hoover and unanimously approved, to return to Open Session.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to continue to June 19, 2014.

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Tracy M. Gee, Clerk  
County Administrator

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Edward W. Pennington, Chairman  
Board of Supervisors