

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of June 11, 2015 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, June 11, 2015 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Robert Zava, David Wingold, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie. Supervisors Frank Bacon and Edward Pennington were absent.

Chairman Wingold called the meeting to order.

Pastor Eric Eide of Perseverance Christian Church gave the invocation and led the pledge of allegiance.

Supervisor Zava thanked everyone who sent prayers and cards after his recent surgery. He asked for patience as he continued to recover.

Chairman Wingold requested additions to the agenda from the Board and the public.

Administrator Gee requested that a funds transfer for the Commissioner of Revenue be added as 8C, a Radio Cache purchase be added as 8D, and a septic system update be added as 17A.

Supervisor Hoover was added as 16A regarding the Public Safety Committee.

The following resolution was read in recognition of the gentleman that aided a local victim in an auto accident.

RESOLUTION

***WHEREAS**, the Lunenburg County Board of Supervisors wishes to recognize the heroic efforts of passersby that aided a local victim of an auto accident; and*

*and **WHEREAS**, a female driver collided with a tree, setting the vehicle ablaze and said victim was unable to exit the car on her own;*

*and **WHEREAS**, the mentioned passersby came to the aid of the victim, rescuing her from the vehicle, ultimately preserving her life;*

*and **WHEREAS**, these men are employees of R.J. Smith Construction and one being owner of J&S Small Engine Repair of Lunenburg County; and*

***WHEREAS**, these brave men, without lifesaving training, acted out of immediate response to someone in need and from the goodness of their hearts.*

***NOW, THEREFORE, BE IT RESOLVED**, that the Lunenburg County Board of Supervisors commends employees of R.J. Smith Construction: Jesse Ferguson, Omerli Jimenez, Ralph Fortson, Nicholas King, Jaivaun Parker, and Colin Walthall, and Lunenburg County business owner John Mills for helping to save the life of the auto accident victim.*

***BE IT FURTHER RESOLVED**, the Lunenburg County Board of Supervisors wishes these gentlemen goodwill and applauds their compassionate efforts.*

Adopted this 11th day of June 2015.

Supervisor Edmonds made motion, seconded by Supervisor Slayton and unanimously approved, to adopt the above resolution. The resolution was read aloud and presented by Chairman Wingold and Victoria Fire & Rescue Chief Rodney Newton.

Supervisor Zava stated that he had personal interest in Agenda Item #12, Fiscal Year 2015-2016 Proposed Budget. The personal interest is that he is the spouse of an employee of Lunenburg County School Board. Therefore, his spouse is a member of a profession, occupation, or group of members that is affected by the agenda item. However, he is able to participate in the matter fairly, objectively, and in the public interest.

Supervisor Hoover made motion, seconded by Supervisor Slayton and unanimously approved, to accept the Consent Agenda to include the minutes of the May 14, 2015 meeting, the Treasurer's April 2015 reports and the following Warrants for Approval:

May 2015:	Payroll:	Direct Deposit	\$ 109,573.91
	Payroll Taxes Federal:		\$ 36,655.05
	Payroll Taxes State:		\$ 6,124.37
	Payroll VRS payment:		\$ 29,107.18
	Payroll ICMA-RC payment:		\$ 210.52
	Accounts Payable: #50943-51078		<u>\$ 331,038.29</u>
	Total:		\$ 512,709.32

Administrator Gee read the public speaking ordinance.

Supervisor Slayton made motion, seconded by Supervisor Edmonds and unanimously approved, to enter into public hearing regarding a Conditional Use Permit for Rocky Mill Road Solid Waste Site.

Mrs. Beverley Hawthorne explained that the Lunenburg County Board of Supervisors is applying to locate a permanent trash disposal convenience center on property currently owned by Steven A. Bailey that is located on the east side of Courthouse Road, north of Rocky Mill Road. Mr. Bailey has given permission to apply for this conditional use permit for this use. The approximately 4 acre parcel is a part of the existing parcel of 81.23 acres identified as tax map number 53 ((02)) 01. Mrs. Hawthorne added that the Planning Commission had reviewed the application and recommended approval to the Board of Supervisors.

There was no public comment.

Supervisor Hoover made a motion, seconded by Supervisor Slayton and unanimously approved, to exit public hearing.

Supervisor Hoover made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve the conditional use permit for Lunenburg County Board of Supervisors to locate a permanent trash disposal convenience center on property currently owned by Steven A. Bailey that is located on the east side of Courthouse Road, north of Rocky Mill Road.

Mr. Charles Berkley, School Superintendent, approached the Board noting that he and the School Board would be presenting a resolution for approval at the following month's meeting. Mr. Berkley added that they will be requesting a transfer of funds to the technology fund in order for the schools to go wireless.

Administrator Gee commented that she had researched options for the leasing of the new optical voting machines. Benchmark Community Bank offered a 5% lower interest rate than the leasing option from Election Systems & Software. She added that financing through Benchmark would save the County about \$2,000 in interest. Administrator Gee offered two suggestions for the purchase of the machines. The first option would be to use the funds in the voting machine fund, add the savings from the health insurance, and finance the remaining balance. The second option would be to pull remaining funds from surplus and pay for the machines in full.

Supervisor Hoover, speaking on behalf of the Finance Committee, suggested that the purchase not be paid in full the first year. He noted that if the state decides to offer any aid in the future, those funds may be used to pay off the bank loan. Supervisor Hoover recommended using the existing \$41,448 as an initial payment and financing the remainder over a 12-24 month period. The Finance Committee would like to maintain surplus funds at a certain level.

Supervisor Edmonds made a motion, seconded by Supervisor Slayton and unanimously approved, to utilize \$41,448 as an initial payment and financing the remainder over a 12-24 month period through Benchmark for the purchase of the optical voting machines.

Administrator Gee stated that she will finalize financing plans and report back in July for approval of the Board.

Supervisor Slayton questioned if the County would receive any money for the old machines.

Administrator Gee responded that the County received about \$9,000 in credits from Election Systems and Software on the total cost of the new machines and they will remove the machines.

Administrator Gee explained that Commonwealth Attorney Robert Clement requested two funds transfers from the Compensation Board. The first was \$1,967.18 from Temporary Funds to Equipment for the purchase of a replacement computer and a new copier. The second was \$5,500 for Temporary Funds to Office Expenses. The Compensation Board approved both requests.

Supervisor Hoover made a motion, seconded by Supervisor Edmonds and unanimously approved, to move the funds in the Commonwealth Attorney budget expense categories of \$1,967.18 from Temporary Funds to Equipment and \$5,500 for Temporary Funds to Office Expenses.

Administrator Gee advised that Commissioner of Revenue, Liz Hamlett also requested a funds transfer. She requested a transfer of \$4,000 from Part-time Wages to Office Supplies in order to purchase office supplies and office furniture.

Supervisor Hoover made a motion, seconded by Supervisor Edmonds and unanimously approved, to move \$4,000 from Part-time Wages to Office Supplies for the Commissioner of the Revenue's budget expense categories.

Administrator Gee shared a request from Victoria Fire and Rescue Fire Chief, Rodney Newton. Chief Newton requested authorization to purchase a CommandLight Shadow RT tower with 2013 State Homeland Security Grant funds for the communications cache. He noted the cost of the item will not exceed \$14,296 and is 100% reimbursable.

Supervisor Hoover made a motion, seconded by Supervisor Slayton and unanimously approved, to authorize the purchase of a CommandLight Shadow RT tower with 2013 State Homeland Security Grant funds for the communications cache.

Administrator Gee noted that the Animal Control State Inspection report was provided in the Board packet. She added that there were no findings. She commended the Animal Control Officer, Ray Elliott and his Deputy, Noyse King.

Mr. James "Buck" Tharpe of Mays Road, Victoria addressed the Board regarding industrial hemp. He thanked the Board for not passing a resolution in support of industrial hemp thus far. He advised that two states have experimented with industrial hemp in the past, Kentucky and Colorado. Kentucky has formulated a research plan and collected much data that can be used as a model for other states. Colorado took a less restrictive approach and has seen more failure. He again thanked the Board for not passing a resolution and allowing the two designated universities to perform research first.

Administrator Gee shared a letter from Business Licenses, LLC on behalf of Verizon Wireless. The letter stated that Verizon proactively pays a BPOL tax to jurisdictions throughout the state. Most jurisdictions have established license accounts for the service revenue that Verizon collects from their customers. However, some jurisdictions do not require the BPOL tax and have returned the checks to Verizon. In 2012, Lunenburg County returned several checks stating they do not require the BPOL tax. However, in 2010 the County did cash a check in the amount of \$8,794.39. The letter requested a refund of the payment. Administrator Gee requested authorization to pull funds from the general fund surplus to refund payment to Verizon as it was cashed by the County in error.

Supervisor Edmonds made a motion, seconded by Supervisor Slayton and unanimously approved, to authorize payment in the amount of \$8,794.39 to Verizon as a refund from 2010 for the BPOL tax.

Administrator Gee shared a letter from Mr. Reginald S. Davis of the Lunenburg High School Alumni Association. The Association has worked diligently to purchase and create text for a Historical Highway Marker to be placed in front of the old Lunenburg High School on Route 40. VDOT has the right of way along the road and has granted permission for the marker to be placed. A Dedication and Unveiling Ceremony has been scheduled for Friday September 4, 2015 at 10:00 a.m. The letter welcomed the Board of Supervisors to attend the ceremony.

Administrator Gee discussed the FY2015-2016 budget, noting the public hearing that was held the previous week. She added that a different insurance was chosen for employees saving the County over \$14,000. She shared the updated budget comparison worksheet for the Board to review. She noted that the a few adjustments were made to some categories but the final figure did not change.

Supervisor Hoover stated that once again the Board did not have to raise taxes. He appreciates all offices holding the line and maintaining expenses within their budgeted amount.

Supervisor Edmonds thanked the Finance Committee and Administrator Gee for their hard work on the budget.

Supervisor Hoover made a motion, seconded by Supervisor Slayton and unanimously approved, to adopt the budget as presented.

Administrator Gee advised that the Board also needed to appropriate the funds. However, this year fire and rescue funds for the four entities that receive capital funding would not be appropriated until the Public Safety Committee can review their financials and make a recommendation.

Supervisor Edmonds made a motion, seconded by Supervisor Slayton and unanimously approved, to appropriate all funds for the FY16 budget, effective July 1, 2015, except the designated fire and rescue entities.

LUNENBURG COUNTY, VIRGINIA
BUDGET FOR THE YEAR ENDING JUNE 30, 2016
Levy Based on Every \$ 100 Valuation to include
\$0.00 increase in levies from Calendar Year 2015.

	CURRENT	APPROVED
	<u>2015 Levy</u>	<u>2016 Levy</u>
Real Estate	\$0.38	\$0.38
Personal Property	\$3.60	\$3.60
Merchant's Capital	\$1.20	\$1.20
Farm Machinery	\$0.00	\$0.00
Aircraft	\$2.10	\$2.10
Machinery & Tools	\$1.80	\$1.80
Mobile Homes/Barns	\$0.38	\$0.38
Aircraft	\$2.10	\$2.10
Machinery & Tools	\$1.80	\$1.80
Mobile Homes/Barns	\$0.38	\$0.38

<u>GENERAL FUND</u>	<u>2015</u>	<u>2016</u>
Revenue	<u>Approved</u>	<u>Approved</u>
Real Estate Taxes	-3,145,000	-3,150,000
Personal Property Taxes	-1,725,000	-1,700,000
Mobile Home	-22,000	-22,000
Machinery & Tools	-248,000	-248,000
Merchant's Capital	-68,000	-68,000
Public Service Corporations	-100,000	-100,000
Delinquent Tax Collections	-208,500	-111,500
Interest/Penalty on Taxes	-132,000	-102,000
Registration Fees	-162,000	-190,000
Local Sales & Use Taxes	-330,000	-335,000
Consumer Utility Consumption Tax	-25,000	-24,000
Taxes on Recordation & Wills	-45,000	-50,000
Interest/Penalties-Clerk	-1,000	-1,000
Animal Licenses	-10,000	-10,000
Animal Fines/Kennel Fees		-4,500
Transfer Fees	-450	-400
Zoning/Subdivision Permits	-300	-300
Building Permits	-25,000	-22,000
Septic Permits	-1,000	-1,000
Conditional Use Permits	-2,000	-700
Landfill Host Fees	-150,000	-150,000
Landfill Liaison Fee	-55,000	-55,000
County Fines & Fees	-25,000	-25,000

Courthouse Renovation Fees	-4,100	-4,100
Clerk -Misc Fees	-6,000	-6,000
Courthouse Security Fees	-17,000	-17,000
e-Summons Fees		-5,000
Prisoner Processing Fees	-1,200	-1,200
VJCCCA Juvenile Reimburse	-2,000	-2,000
Interest/Bank Deposits	-36,000	-21,000
Rental/General Property	-32,500	-31,500
Sheriff's Fees	-646	-646
DNA/Blood Tests/Documents	-2,650	-2,650
Commonwealth Attorney Fees	-1,500	-1,500
DMV Stops	-15,000	-15,000
Town Contributions/Grants	0	-5,610
DMV Mobile Home Tax	-18,000	-13,000
State Recordation Tax	-7,000	-7,000
DMV Animal Plates	-100	-100
Constitutional Offices-State		
Reimbursement	-1,279,319	-1,296,773
PPTRA-State Reimbursement	-1,048,232	-1,048,232
Grants	-129,920	-96,420
Beginning Fund Balance Schools	0	-62,700
Transfer from Solid Waste Fund Balance		
137	-162,576	-311,081
<u>Transfer from County Surplus</u>	0	
TOTAL GENERAL FUND REVENUES	-9,243,993	-9,318,912

Expenditures

	<u>FY 2015</u>	<u>FY 2016</u>
Board of Supervisors	47,120	47,120
County Administration	212,896	221,610
Professional Services	100,000	105,000
Commissioner of Revenue	201,254	202,440
Treasurer	217,908	221,850
Data Processing	104,000	90,000
Electoral Board	22,945	24,089
Registrar	71,028	72,925
Circuit Court	14,926	16,600
General District Court	4,900	4,900
Magistrate	1,325	1,325
Juvenile/Domestic Relations Court	40,247	61,247
Clerk, Circuit Court	265,737	271,295
Courthouse Security	15,490	15,490
Victim Witness	40,478	41,220
Commonwealth Attorney	267,019	272,620
Sheriff's Department	1,175,691	1,217,820
Volunteer Fire & Rescue/Grants	187,440	186,040
Piedmont Regional Jail	400,000	424,000
Building Inspector	88,194	90,680
Animal Control	69,413	80,641
Maintenance/Buildings	233,468	234,111

Health Dept	115,000	110,000
Biosolids	0	0
Medical Examiner	100	100
Crossroads	53,000	53,000
STEPS	18,000	5,000
Madeline's House	2,000	2,000
Planning/Zoning Permits	1,700	2,000
Lunenburg Public Library System	150,274	150,274
Commonwealth Reg Council	15,700	17,000
Soil & Water Conservation	7,000	7,000
Lunenburg Literacy	8,000	8,000
SVCC	3,219	3,703
Longwood Small Business	1,940	1,940
SPCA	975	975
VA's Retreat	4,500	4,500
Town & County Bus	5,000	5,000
Piedmont Sr. Resources	1,488	1,722
Forestry Service	22,000	22,000
Rec Sports Leagues	7,000	7,000
People's Comm Center	475	475
Victoria Community Ctr	475	475
Kenbridge Comm Center	475	475
Old Dominion RC&D	1,162	0
VA Legal Aid Society	4,713	4,713
VA's Growth Alliance	12,914	12,914
Community Action Agency	1,000	16,474
Community/Econ Dev. (Office)	78,239	80,320
IDA Tax Incentives	30,000	21,000
Cooperative Extension	68,420	69,986
Refunds / DMV Stops	15,000	15,000
Fringe Benefits	50,129	58,417
Reserve for contingency	0	0
<u>Capital Improvements</u>	<u>25,000</u>	<u>25,000</u>
Total General Fund Operations	4,486,377	4,609,486

TRANSFER TO:

Reassessment	25,000	25,000
Solid Waste Operations	0	0
911 Fund	0	0
Econ/Dev Grants Fund	0	0
Airport Fund	0	10,110
School Fund	3,239,616	3,239,616
School(Carryover)	0	62,700
Social Services	140,000	145,000
C.S.A./At-Risk Fund	210,000	210,000
Project Lifesaver	0	0
Voting Machine Fund	5,000	5,000
Debt Service	<u>1,138,000</u>	<u>1,012,000</u>
Total Transfers to other Funds	\$4,757,616	\$4,709,426

TOTAL GENERAL FUND EXPENDITURES	<u>\$9,243,993</u>	<u>\$9,318,912</u>
<u>Reassessment Fund</u>		
Transfer IN from General Fund	-25,000	<i>-25,000</i>
Fund Balance Plus	25,000	<i>25,000</i>
<u>Solid Waste Operations Fund</u>		
Revenue	-182,500	<i>-182,500</i>
Expenditures	182,500	<i>182,500</i>
<u>Solid Waste Convenience Sites</u>		
Revenue/Fund Balance Transfer	-520,000	<i>-471,000</i>
Expenditures	520,000	<i>471,000</i>
<u>Law Library</u>		
Revenue	-1,000	<i>-1,000</i>
Expenditures	1,000	<i>1,000</i>
<u>Asset Forfeiture</u>		
Fund Balance	-24,913	<i>-19,173</i>
Expenditures	24,913	<i>19,173</i>
<u>E-911 Fund</u>		
Revenue	-364,817	<i>-244,345</i>
Expenditures	364,817	<i>244,345</i>
<u>Airport Fund</u>		
Revenue	-31,000	<i>-56,150</i>
Expenditures	31,000	<i>56,150</i>
<u>Economic Development</u>		
Total Revenue	-321,831	<i>-221,500</i>
Expenditures	321,831	<i>221,500</i>
Fund Balance Transfer IN	-22,300	<i>0</i>
Fund Balance Transfer to Gen Fund	22,300	<i>0</i>
<u>School Fund</u>		
State Sales Tax	-1,753,706	<i>-1,738,141</i>
State Funds	-9,018,099	<i>-9,346,945</i>
Federal Funds	-2,281,304	<i>-2,126,304</i>
County Funds	-3,239,616	<i>-3,239,616</i>
Other Funds	-496,828	<i>-496,828</i>
Total Revenue	-16,789,553	<i>-16,947,834</i>
Total Expenditures	16,789,553	<i>16,947,834</i>
<u>Social Services Fund</u>		
<u>Revenue</u>		
State and Federal	-878,975	<i>-886,200</i>
Local Funds	-140,000	<i>-145,000</i>
Total Revenue	-1,018,975	<i>-1,031,200</i>
<u>Expenditures</u>		
	1,018,975	<i>1,031,200</i>

<u>Comprehensive Services Act</u>		
<u>Revenue State/Local</u>	-805,000	<i>-805,000</i>
<u>General Fund Transfer In</u>	-210,000	<i>-210,000</i>
Total Revenue	-1,015,000	<i>-1,015,000</i>
Expenditures	1,015,000	<i>1,015,000</i>
<u>Emergency Services Capital Equipment</u>		
<u>Revenue/Fund Balance</u>	-105,000	<i>-105,000</i>
<u>Expenditures</u>	105,000	<i>105,000</i>
<u>Project Lifesaver</u>		
<u>Revenue/Transfer IN</u>	-800	<i>-800</i>
<u>Expenditure</u>	800	<i>800</i>
<u>Voting Machine Fund</u>		
<u>Revenue</u>	-5,000	<i>-5,000</i>
<u>To Escrow</u>	5,000	<i>5,000</i>
<u>Debt Service</u>		
School Carryover	0	<i>-62,700</i>
School Payment	-380,000	<i>-317,300</i>
Refunding Interest QSCB	-140,000	<i>-140,000</i>
<u>General Fund Transfer In</u>	<u>-1,138,000</u>	<i>-1,012,000</i>
Total Revenue	-1,658,000	<i>-1,532,000</i>
Debt Service School	1,126,000	<i>1,000,000</i>
Debt Service Courthouse	<u>532,000</u>	<i>532,000</i>
Total Expenditures Debt Service	1,658,000	<i>1,532,000</i>
Special Welfare Fund Revenue	-15,000	<i>-15,000</i>
Fund Balance/Expense	15,000	<i>15,000</i>
TOTAL BUDGET SPECIAL FUNDS:	<u>\$22,100,689</u>	<i>\$21,872,502</i>
<u>TOTAL COUNTY BUDGET:</u>	\$31,344,682	<i>2016 Proposed: \$31,191,414</i>

Mrs. Beverley Hawthorne, Landfill Liaison, provided her monthly report. She stated that the April 2015 payment has been received and all payments from CFS are up to date at this point. Mrs. Hawthorne commented that air conditioning units would be placed in the sheds at the convenient centers within the next week. Also, porta-johns will be delivered to each site. Mrs. Hawthorne stated that fencing for the site at the Courthouse should be installed by the end of July.

Mr. Rob Guidry and Mr. Tim Webb of CFS were present to provide an update to the Board. Mr. Guidry stated that their audit was just completed and they were very pleased with the results. He noted that CFS purchased three New Jersey companies in 2013. He added that they have been transferring some of the volume to their Petersburg location. He stated that with the increased volume, they will need to move some of it to Lunenburg. Mr. Guidry advised that the transfer station in Richmond was out for bid and CFS feels strongly that they will win the bid. He added that if they are awarded the bid, 300-400 tons per day will be transported to

Lunenburg. He stated that this would be a good deal for CFS and for Lunenburg as increased tonnage would mean more fees paid to the County.

Mr. Webb stated that they are working with Joyce Engineering to complete the solid waste plan. They plan to have it completed by the end of June so that Administrator Gee may submit it.

Supervisor Edmonds explained that dumping and picking up of dumpsters at the sites around the County was not satisfactory. He said that two dump trucks need to be running all week. He noted that the situation needs to improve immediately.

Mr. Webb replied that over the period of time CFS has owned the landfill, trash pick-up has improved. He added that the need for pick up varies at certain times of the year. Employee changes and rollover have also been a factor. Mr. Webb stated that they will continue to work to improve the situation and asked the Board to communicate any issues to him or Mrs. Hawthorne.

Mr. Guidry advised that they are planning to move the mechanic shop from the Rice location. They are looking at some commercial property and are strongly considering move the shop operations to Lunenburg. He added that logistically it makes sense to have a shop near the landfill. He stated that the shop would create 16 new jobs. He noted that they are planning to make a decision very soon. Mr. Guidry requested a meeting with the Landfill Committee.

Supervisor Edmonds, of the Landfill Committee, commented that the committee would review some dates and be in touch in the coming days.

Mrs. Beverley Hawthorne, Community Development Director provided her monthly report. She attended a Virginia Growth Alliance Board meeting. She stated that a report provided at the meeting stated that two possible upcoming projects will involve Lunenburg. Mrs. Hawthorne advised that a feasibility study was being performed in regards to combining local community bus systems. The goal is to help people get to the community colleges in Keysville and Alberta.

Mrs. Hawthorne requested the Board make a motion to allow Administrator Gee to sign the documents for two Tobacco Commission grants, one for Acquisition and Development New Industrial Park and the second for Lunenburg Site Readiness II -Site Development. Both grants will require a local match.

Supervisor Hoover made a motion, seconded by Supervisor Slayton and unanimously approved, to allow Administrator Gee to sign the documents for two Tobacco Commission grants, one for Acquisition and Development New Industrial Park and the second for Lunenburg Site Readiness II -Site Development.

The monthly Piedmont Regional Jail reports were provided. Administrator Gee reminded the Board of the adjacent land that PRJ would like to purchase. The Board's vote to purchase the land was null and therefore did not pass, preventing PRJ from purchasing the land. Administrator Gee stated that the Piedmont Juvenile Detention Center is considering voting to purchase the property and will not need approval from the member jurisdictions. They have a surplus of over \$1 million which accrued primarily from non-member fees and therefore the Detention Board does not need each locality's permission to spend it, just a majority vote. Administrator Gee will vote no, however she will be the minority.

Supervisor Hoover wondered why PRJ constantly requested permission from member jurisdictions when the Juvenile Detention Center could have purchased the land without permission.

County Attorney Rennie commented that although the Detention Center is voting to purchase the land, the entity still consists of the counties. Therefore the counties would be listed on the deed. He suggested that Lunenburg would have the option to veto the purchase by not allowing Lunenburg's name to be listed on the property record or deed. He requested that the issue be discussed further at an upcoming meeting with County Attorneys and County Administrators.

Administrator Gee reported that the airport is now in good standing with the Department of Aviation and is open 24 hours per day. She noted that the entire tree trimming is complete. She advised that Ms. Nancy King has offered to sell her property.

County Attorney stated that the County offered to pay for the gravel to repair Ms. King's road from the damage made when cutting trees. Ms. King said no thank you.

Supervisor Hoover advised that the Public Safety Committee requested financial reports from the fire and rescue departments before funds are appropriated. Reports are coming in to the Administration Office. The committee will review and make a recommendation to the Board.

Supervisor Hoover noted that the County doesn't have a county wide vehicle policy. Administrator Gee is working on the policy and will forward to the Board for review.

Administrator Gee provided her monthly report. She advised that Robinson Farmer Cox Associates will be performing FY15 Audit preliminary work on June 17th and 18th. She stated, relating to Emergency Management, that Mr. Rodney Newton has completed the grant paperwork for the LEMPG 2015 funds and they are now choosing the projects to apply for 2016 funds.

Administrator Gee stated that she, Supervisor Hoover, County Attorney Rennie, and Mr. Ronnie Williams met regarding the septic system at the courthouse. Administrator Gee advised that the entire system needed replacing. However, due to some ground water issues, some repairs were needed to the system immediately. She shared an estimate from Precision Pipes, Inc to make the repairs. The estimate totaled \$7,850.

Supervisor Hoover commented that the County was facing tough issues with DEQ regarding the septic system a few years ago. He added that the County decided to install a new system; however, it has not been functioning as well as was promised. He noted that Mr. Williams has spent a lot of time and repair costs maintaining the current system. Supervisor Hoover suggested that the Board move forward with the emergency repairs and bid out for a new system in the new fiscal year. He stated that the current system is too complicated and the County should seek a more simple design.

County Attorney Rennie agreed stating that previously the County was unaware that the land would perk the way that it does. He stated that Mr. Williams has looked at other places on the property and he and the soil consultant found a spot that will perk very well in the rear of the Courthouse property.

Supervisor Hoover made a motion, seconded by Supervisor Edmonds and unanimously approved, to hire Precision Pipes, Inc for the emergency repairs to the septic system and allow the Administrator to seek out bids for a new system.

Supervisor Edmonds asked if the small building behind the Treasurer's Office is still used for voting.

Administrator Gee replied yes and it needs repairs badly. She is hoping to hire someone as the jail is not able to offer inmates for work release due to limited supervising staff.

Supervisor Edmonds stated that the roof needs replacing soon.

County Attorney Rennie advised that County Attorneys and Administrators of the member jurisdictions of the Piedmont Regional Jail would be meeting the following day to discuss PRJ becoming a regional authority.

Supervisor Hoover made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A3 Acquisition or Disposition and §2.2-3711A5 Prospective Business.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES
Supervisor Hoover
Supervisor Edmonds
Supervisor Slayton
Supervisor Zava
Supervisor Wingold

VOTING NO

ABSENT
Supervisor Pennington
Supervisor Bacon

Supervisor Hoover made a motion, seconded by Supervisor Slayton and unanimously approved, to return to Open Session.

Supervisor Edmonds made a motion, seconded by Supervisor Hoover and unanimously approved, to adjourn.

Tracy M. Gee, Clerk
County Administrator

David E. Wingold Sr., Chairman
Board of Supervisors