

LUNENBURG COUNTY BOARD OF SUPERVISORS
CENTRAL HIGH SCHOOL, ROOM 104
VICTORIA, VIRGINIA

Minutes of May 9, 2013 Meeting

The regular meeting of the Lunenburg County Board of Supervisors was held on Thursday, May 9, 2013 at 10:00 a.m. in Room 104, Central High School, Victoria, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Robert Zava, Edward Pennington, David Wingold, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie. Supervisor Frank Bacon was absent.

Chairman Pennington thanked the School for their hospitality and the students and faculty for their participation and interest in local government. The students spent the day with Supervisors and other County staff the preceding day and conducted themselves in a professional manner, well-representing the high school and school staff.

Chairman Pennington called the meeting to order.

Supervisor Hoover led the Pledge of Allegiance and gave the invocation.

Chairman Pennington requested additions to the agenda from the Board and the public.

VDOT was added as 5A on request of Supervisor Zava.

There were no requests from the public.

Supervisor Edmonds made motion, seconded by Supervisor Slayton and unanimously approved, to accept the Consent Agenda to include the minutes of the April 4th, 11th, and 26th, 2013 Board of Supervisors meetings, the Treasurer's March 2013 report and the following Warrants for Approval:

April 2013:	Payroll:	Direct Deposit	\$ 98,963.00
	Payroll Taxes Federal:		\$ 35,871.76
	Payroll Taxes State:		\$ 5,974.22
	Accounts Payable:	#47370-47518	<u>\$ 644,340.04</u>
	Grand Total:		\$ 785,149.02

The monthly VDOT report was provided to the Board.

Mr. Tommy Johnson of VDOT approached the Board stating that the Route 137 bridge replacement project was awarded to White's Construction from Halifax County. The detour route will be in place one week before the closure of the bridge. Mr. Johnson reported that mowing along the roads will begin on Monday, May 13, 2013.

Supervisor Edmonds inquired as to how often mowing would occur.

Mr. Johnson replied that it would depend on the growing season. Typically cutting is performed two to three times within the season and spot cutting occurs where needed.

Supervisor Slayton thanked Mr. Johnson for VDOT's trash removal along the road at Ward's Corner. He stated that 51 bags were collected.

Mr. Tom Palmore, Finance Director for Lunenburg County Public Schools, passed out the proposed FY2014 school budget to the Board.

Mrs. Dora Wynn, School Superintendent, stated that the School Board had a meeting on May 6th and made adjustments to the budget. She said that there was no wiggle room or excess in their proposed budget. In order to balance the school's budget, she and the School Board proposed some cuts. Those potential cuts include eliminating teachers' supply allotments, eliminating middle school sports, reducing the budgeted gas price from \$4.00 per gallon to \$3.50 per gallon, eliminating five staff positions and four bus routes.

Mrs. Wynn continued that a response wasn't needed at this point. She would like to meet with the Finance Committee to discuss in more detail.

Supervisor Hoover commented that public perception is that if the Board doesn't provide the school system with additional funds, then cuts will have to be made in the school budget. He shared that the Board of Supervisors has flat funded the school system for the past several years. The state has mandated the 2% raise; however, the state isn't assisting with the entire costs of a 2% raise. Supervisor Hoover wanted to be clear that the state is creating the deficit not the County.

Mrs. Wynn reiterated that she and the School Board are requesting the Supervisors' consideration. She understands the Board of Supervisors has been doing what they can for the school system over the years and she is very appreciative. She believes that her teachers deserve a raise and would like to be able give it to them. She would like to serve as a bridge between the two boards in determining a resolution to the budget issues.

Supervisor Zava stated that the County's biggest problem at this point is the Piedmont Regional Jail. The expense was \$25,000 annually, now it's increased to about \$300,000 annually. He explained that this was a huge increase and the County must now determine how to pay for it. Supervisor Zava noted that the County has been pulling funds from surplus and they are trying to avoid that for FY14. The Finance Committee is planning a balanced budget. Supervisor Zava stated to Mrs. Wynn that he appreciated her and her team looking closely to try to balance their budget and hopes they understand the County is stretching their budget as well.

Mrs. Wynn requested a meeting with the Finance Committee as soon as possible. The following day, Friday, May 10, 2013 at 12:00 p.m. was scheduled.

Chairman Pennington thanked Mrs. Wynn and the Finance Committee for their commitment. He also thanked Mrs. Wynn for the tour of the additions at the high school.

Administrator Gee shared an e-mail from Clerk of the Circuit Court, Gordon Erby. He stated that his office will be able to purchase a scanner that will accommodate oversized documents such as plats, sewer maps, water maps, industrial properties, building permits, etc. The Clerk believes the County and Towns would be interested in having documents scanned. There would be no charge and his staff would perform the scanning. This equipment would be purchased with Clerk funds held strictly by the Clerk's Office, not County funds.

Supervisor Hoover made motion, seconded by Supervisor Slayton and unanimously approved, to support the Clerk of Circuit Court's efforts to scan oversized documents.

Administrator Gee shared an invoice from the Clerk of Circuit Court, Gordon Erby. He received a bill from the Supreme Court for \$4,362.50 for the second half of the annual Record Maintenance System (RMS) updates and maintenance. He stated that the funds come through the state comp board via the Technology Trust Fund and must be appropriated by the Board. However, there are not enough funds in the Technology Trust Fund to pay the invoice; therefore, the remaining funds must come from the general fund.

Supervisor Zava made motion, seconded by Supervisor Wingold and unanimously approved, to appropriate the funds necessary to cover the cost of the maintenance.

Sheriff Arthur Townsend sent a request to auction three vehicles as surplus on govdeals.com. The monies received would go into a fund to purchase a used vehicle in the future.

Supervisor Wingold made motion, seconded by Supervisor Slayton and unanimously approved, to auction the vehicles as surplus.

Ms. Sharon Harrup of STEPS, Inc updated the Board on operations at the Victoria IDA-owned facility. The organization is now making jackets again. They make about 65,000 jackets for the Air Force each year. STEPS, Inc has been working closely with Central High School's special needs students. They have been working to train the students and potentially give them jobs.

Ms. Harrup stated that due to budget deficits her organization must look at expanding their services. They are hoping to partner with the Department of Housing & Community Development (DHCD) and obtain Emergency Solutions Grant funds. With these funds, they will provide Rapid Re-Housing, Prevention and Shelter Services to local citizens. They will receive referrals from Social Services as well as faith based organizations and churches. Ms. Harrup commented that no additional funds would be requested from the Board, however, she would appreciate a letter of support be sent to the DHCD.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and unanimously approved, to support STEPS, Inc's new endeavor and send a letter of support to DHCD.

Administrator Gee updated the Board regarding the mock exercise with VDEM. The exercise will be held on Tuesday, May 21, 2013. It will include a mock earthquake of strong magnitude based in a nearby county, followed by severe weather. There will be simulated structural damage to the KV Bridge, Food Lion, and one of the schools. VDEM will evaluate the County's response. Administrator Gee will provide an update at the next meeting.

The Community Development report was provided to the Board. In the absence of the Director, Mrs. Beverley Hawthorne, Administrator Gee noted two potential Tobacco Commission grants for Lunenburg County in FY13 totaling \$193,500 to update the STEPS, Inc facility in Victoria and for Site Readiness for the Industrial Parks in each town. She also directed attention to a public Sale of Real Property of the old Lunenburg Jr. High/Middle School property. A public auction will be held on May 23, 2013 at noon on the front steps of the Circuit Court.

Administrator Gee commented that the cost of the updated locks for the Registrar's Office will be within the budget for Building and Grounds at \$1,400 or less. She will move forward with purchasing and installing the locks as requested.

Administrator Gee shared a payment projection document from Piedmont Regional Jail (PRJ) as well as budget reports. She stated that the amount due for the month is in line with previous month's amounts. PRJ is requesting payment be made in quarterly payments, according to the original agreement. The 3rd quarter of FY2013 invoice is \$60,124.13. She noted that at the current rate the County is paying about \$14.00 per inmate per day. If the County were to use another facility, the cost would be about \$35 per inmate per day.

Supervisor Zava stated that he believes PRJ needs to do more soliciting to obtain more prisoners outside the area. He commented that at this point, the County is paying for something it can't budget.

Supervisor Hoover added that PRJ is the only item in the budget with an open and unexpected amount of expenditures.

Supervisor Zava requested that Jail Superintendent, Ernest Toney attend the next Board meeting as he would like to ask him some questions.

Supervisor Wingold made motion, seconded by Supervisor Edmonds and unanimously approved, to appropriate funds and pay the invoice in the amount of \$60,124.13.

Administrator Gee read a letter she composed and mailed to Senator Mark R. Warner in response to a letter from Ms. Dorothy Robinson of Washington, DC. Mrs. Robinson indicated that she has family members living in Lunenburg County and doesn't believe there are an adequate number of trash dump sites in the County. Administrator Gee responded with information about the current 28 convenience sites in the County and the recent sale of the County Sanitary Landfill.

A Landfill Liaison report was provided to the Board as documented by Interim Landfill Liaison, Beverley Hawthorne. Administrator Gee directed the Board to the Convenience Center Development section of the Liaison report. The Wards Corner Road Site is in the process of site research and presentation of information to the engineers for development.

Supervisor Edmonds stated that he has been receiving complaints about trash pickup from citizens. He inquired as to how often CFS was visiting sites. He recalled the contract stated twice a week, however, he noticed one dumpster that had the same trash in it for an entire week. He commented that staff needs to ensure CFS is adhering to the contract.

Supervisor Zava suggested contacting CFS for site development information instead of engineers. This alternative would potentially be more cost effective. He added possibly researching compactor sites that auto compact, therefore reducing personnel cost. Supervisor Zava noted that the County needed to reduce the number of sites, stating that most counties and states have a much fewer number. He agreed with Supervisor Edmonds that the sites around the County look horrible. Citizens need to be educated on what and where to dump trash.

Administrator Gee noted that she would have Mrs. Hawthorne address the issue with CFS about the frequency. The appearance of the dumpsites should improve with a total of three part-time staff handling the clean-up of those sites.

Supervisor Edmonds suggested developing an ordinance to prevent people living outside the County from dumping inside the County. If an ordinance was adopted, law enforcement could assist in preventing out of the County residents dumping trash and assess a penalty if caught.

County Attorney Rennie said that he would research the potential ordinance and report back at the next meeting.

Administrator Gee advised that a Southside Regional Library meeting would be held on Wednesday, May 15, 2013 at the Victoria Public Library. She is planning to attend.

Administrator Gee has received employee insurance rate renewals for FY2014. A copy of employee versus employer contributions was provided to each Board member. Administrator Gee noted that the open enrollment process would begin very soon.

Supervisor Hoover commented that interviews with Audit firms would begin in the afternoon after the Board meeting. He suggested a budget work session meeting be held on Thursday, May 23, 2013 at 6:00 p.m. A confirmation will be sent to each Board member when the date is finalized.

Supervisor Wingold made motion, seconded by Supervisor Slayton and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Hoover
Supervisor Edmonds
Supervisor Pennington
Supervisor Slayton
Supervisor Zava
Supervisor Wingold

VOTING NO

ABSENT

Supervisor Bacon

Supervisor Slayton made motion, seconded by Supervisor Edmonds and unanimously approved, to return to Open Session.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn.

Tracy M. Gee, Clerk
County Administrator

Edward W. Pennington, Chairman
Board of Supervisors