

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of March 10, 2016 Meeting

A budget worksession was held on Thursday, March 10, 2016 at 5:00 pm to hear requests from community partners and organizations. The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held following a brief recess at 6:00pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Frank Bacon, Edward Pennington, Charles R. Slayton, David Wingold, Alvester Edmonds, Robert Zava, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Wingold called the budget worksession to order at 5:00pm.

Mrs. Beverley Hawthorne, Community Development Director advised that there was one addition. Mr. Rodney Newton would be presenting for the fire and rescue squads.

Ms. Sharon Harrup of STEPS, Inc. thanked the Board for their support over the years. She stated that the Victoria plant now houses four different companies and another from California is interested in locating at the plant. Ms. Harrup requested an increase of \$1,000, total request of \$6,000, for the Workforce Development program. Adding the program now consists of 30 employees and holds four commercial contracts. She requested level funding for the Community Action Agency. She explained four pillars of service of the Community Action Agency and the number of Lunenburg residents that benefited from those pillars. The first is that of Workforce Development, which served 18 citizens. The second is Economic Development; STEPS employed 21 Lunenburg County citizens in 2015. The third is housing; 89 Lunenburg citizens received housing assistance in 2015. The fourth is education; STEPS now operates Head Start services in a nine county region. Ms. Harrup requested the Board's support, in the form of a letter, to be the designated Community Action Agency again.

Mrs. Justine Young, of Piedmont Senior Resources, approached the Board. She provided an update of the services. They have assisted 71 clients with nutrition services, including home delivered meals. She added that they have helped others in the community with pest control, firewood, heaters, pumping of septic tanks. Mrs. Young noted the PSR is requesting a small increase in funding this year as some of the grant programs require a cash match. Mrs. Young explained that PSR is hoping to provide a new service this year known as the homemaker program. This program would allow for a senior citizen to have a care taker come to their home to assist with home duties and run errands.

Supervisor Hoover questioned how a senior qualifies for the program.

Mrs. Young replied that the senior must be 60 years old or older and home bound. The care taker may be with the senior up to four hours a day and up to five days per week.

Mrs. Young noted that she is still in need of additional members on the advisory council. The council meets four times per year.

Mrs. Karen Scales, representing the Lunenburg County Public Library System, requested flat funding. She shared an income statement as well as several schedules for the board to review. Mrs. Scales stated she appreciated the Board's support and welcomed any questions.

Supervisor Hoover asked if LCPLS was able to purchase any children's books as of yet with the donation from CFS.

Mrs. Scales replied yes; they have purchased over 5300 books thus far.

Mr. Rodney Newton, representing Kenbridge Emergency Squad, advised that many improvements have been made in the last few months; however, the number of volunteers has dwindled. He commented that the audit is still ongoing and will probably not be completed for another year. He noted that the 501(c)3 status is still in progress and he hopes it will be completed within 2-3 weeks. Mr. Newton is requesting flat funding for capital improvements, but requesting an \$8,000 increase in operations mainly for staffing. He stated that KES ran 762 calls in 2015.

Supervisor Hoover questioned if the additional \$8,000 was needed at the beginning of the fiscal year or on a quarterly basis.

Mr. Newton responded that quarterly would be fine.

Supervisor Zava asked how long Mr. Newton would be able to oversee KES.

Mr. Newton noted that he is unsure at this time. His 6-month agreement with the Town of Victoria as the Town Manager would end in August. At that time, he will determine if he will continue as Town Manager as well as make a decision about overseeing KES.

Mr. Newton, representing Victoria Fire and Rescue, requested flat funding. He added they ran 993 calls in 2015.

The budget worksession ended.

At 6:00 pm, Chairman Wingold called the regular meeting to order.

Chairman Wingold gave the invocation and led the pledge of allegiance.

Chairman Wingold requested additions to the agenda from the Board and the public.

Lunenburg County Public Schools were added as 7A on request by Supervisor Pennington.

The Landfill was added as 11A on request by Supervisor Edmonds.

A Library of VA Grant was added as 8B and the Abstract of Votes as 8C, on request by Administrator Gee.

Mr. Robert and Cindy Foley were added as 11B to discuss the landfill.

Mr. John Light was added as 11C regarding the landfill.

Mr. Jeff Burgess was added as 11D regarding the landfill.

Supervisor Edmonds requested to move his request to speak down to 11D and move the other landfill requests up.

Mr. Lamont Brand was added as 10A regarding the library system.

Supervisor Pennington made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the Minutes of the February 17, 2016 meeting, the Treasurer's January 2016 reports and the following Warrants for Approval:

February 2016:	Payroll Direct Deposit	\$ 112,596.12
	Payroll Taxes Federal:	\$ 38,440.88
	Payroll Taxes State:	\$ 6,401.74
	Payroll VRS payment:	\$ 30,762.05
	Payroll ICMA-RC payment:	\$ 216.54
	Accounts Payable: #52213-52339	<u>\$ 278,553.28</u>
	Total:	\$ 466,970.61

Mr. Tommy Johnson provided the monthly VDOT report. A letter from the Cedar Lane Road Committee was shared with the Board. The committee would like Cedar Lane to be maintained by VDOT. Mr. Johnson explained that Cedar Lane was a candidate to be included in VDOT's secondary roads; however, approval was needed from the Board of Supervisors. He continued that the road is about one mile and has 11 mail boxes, although a few more benchmarks would need to be met. Mr. Johnson suggested that a representative from the Board, VDOT and the committee meet to discuss further.

Supervisor Pennington advised that he had recently toured the schools in the county. He was very pleased with the appearance and the staff. He encouraged other Supervisors to do the same.

Administrator Gee reminded the Supervisors of the joint meeting with the School Board on Thursday, March 24th.

Administrator Gee shared budget requests from the Constitutional Officers, adding that all are requesting flat funding.

Administrator Gee directed the Board to a letter from Circuit Court Clerk, Gordon Erby requesting the Board appropriate \$17,624 of Library of Virginia grant funds for the reconditioning of deed books.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to appropriate \$17,624 of Library of Virginia grant funds for the reconditioning of deed books.

Administrator Gee requested that the Board adopt the Abstract of Votes from the Presidential Primary Election as part of the meeting minutes.

Supervisor Bacon made a motion, seconded by Supervisor Slayton and unanimously approved, to adopt the Abstract of Votes from the Presidential Primary Election as part of the meeting minutes.

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2016 March Democratic Presidential Primary Election held on March 01, 2016 for:

President

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Hillary Clinton	736
Bernie Sanders	141
Martin J. O'Malley	4
Total Write-In votes [From Write-Ins Certifications]	0
[Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	0
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on March 01, 2016, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President.

Hillary Clinton

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2016 March Republican Presidential Primary Election held on March 01, 2016 for:


President

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Donald Trump	642
Marco Rubio	293
Ted Cruz	182
Ben Carson	168
John Kasich	35
Carly Fiorina	2
Jeb Bush	2
Jim Gilmore	1
Mike Huckabee	1
Rand Paul	1
Chris Christie	0
Lindsey Graham	0
Rick Santorum	0
Total Write-In votes [From Write-Ins Certifications]	0
[Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	0
Total Number of Overvotes for Office	0


We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on March 01, 2016, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President.

Donald Trump

Given under our hands this 2nd day of March, 2016

 Mary Ann Cates, Chairman
Mary Ann Cates, Vice Chairman
Robert D. Wright III, Secretary
Robert D. Wright III, Secretary, Electoral Board

Given under our hands this 2nd day of March, 2016

 James J. Adkins, Chairman
Mary Ann Cates, Vice Chairman
Robert D. Wright III, Secretary
Robert D. Wright III, Secretary, Electoral Board

Administrator Gee shared a draft copy of a Request for Proposals for General Reassessment of Real Estate for 2018.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve the draft copy of a Request for Proposals for General Reassessment of Real Estate for 2018.

Mrs. Beverley Hawthorne, Community Development Director, provided her monthly report. She advised that the Rocky Mill Cell Tower probably would not be completed by April 30th due to weather. Also, the Conditional Use Permit for the Rehoboth Road Cell Tower would be expiring soon; at that time Verizon would have to reapply for the permit.

Mrs. Hawthorne, as Landfill Liaison, provided her monthly report. She explained that the trash collection numbers were slightly up the past month. She informed the Board that a Citizen's Advisory Board Meeting was held on March 1st.

Mr. Robert "Bob" and Mrs. Cindy Foley of 11318 Courthouse Road approached the Board regarding the landfill and its operations. They expressed their concerns about continuous extensions for closing the current cell, trash not being covered on a daily basis, large amounts of seagulls, potential runoff of leakage in a neighboring creek, and trucks dumping all throughout the night hours. They suggested that the Board hire someone full-time to monitor the activities at the landfill.

Mr. John Light of 1794 Old Mansion Road stated that he seeing numerous dump trucks up and down the road constantly. He added the trucks are running very fast and debris is falling onto the road. Mr. Light said that he often sees trucks dumping very late at night and doesn't believe they are being weighed.

Mr. Jeff Burgess of 345 Old Mansion Road reiterated Mr. Light's concerns regarding the trucks traveling fast and debris on the roads. He also expressed concern about the smell coming from the landfill. He said he is unable to enjoy his property due to the smell in the air. He has contacted DEQ in regards to the smell and the potential runoff of waste in neighboring creeks.

Supervisor Edmonds said that he believes citizens are concerned about not having a dedicated landfill liaison. He asked the Board their thoughts about establishing a position.

Chairman Wingold stated the need for the position is increasing. He suggested the landfill committee discuss the position and bring suggestions back to the Board.

Supervisor Slayton added the need for the position will increase as the amount of trash increases.

Supervisor Edmonds agreed for the Landfill Committee to review the possibilities.

Mr. Tim Webb of Container First Services commented that he met with Mr. Bob Foley and the Landfill Committee to address and discuss all concerns. He added that he questions some of the allegations made by citizens. He stated that CFS meets all regulations and requirements; however, he will continue to look into the concerns presented.

Supervisor Zava asked for the hours of operation.

Mr. Webb noted that CFS's permit allows them to operate Monday thru Saturday 6:00 a.m. to 6:00 p.m. However, they are allowed to "run-in" after those hours, if needed.

Supervisor Pennington stated that the Board cares about the citizens, the county and safety for all. He thanked the citizens who spoke for their input.

The monthly Piedmont Regional Jail reports were provided. Administrator Gee asked the Board if they would like to continue reviewing the full report every month or if they would prefer a brief update in the Administrator's Report.

Chairman Wingold suggested a brief update would be sufficient unless something unusual occurred.

Supervisor Bacon added that the Board would still like to see a copy of the quarterly invoice.

Administrator Gee provided her monthly report. She noted that the State Animal Control inspection results were positive. She is still working on obtaining information to install a new telephone system for the Courthouse Complex. She is waiting for the parameters needed for the system before issuing an RFP. Administrator Gee announced that Mary Ann Estes has been appointed to the Electoral Board.

Administrator Gee shared a request from Victoria Fire and Rescue Chief, Rodney Newton. The request is to pay two invoices to Zoll Medical Corporation for medical equipment from the capital improvement funds.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to pay the two invoices, totaling \$45,485.76 from the Victoria Fire and Rescue capital improvement fund.

Administrator Gee reminded the Board that the Commonwealth Regional Council had requested a one-on-one meeting. The CRC held one hour worksessions in other member counties to discuss and take suggestions as to what the CRC can do for each county. Administrator Gee noted that Prince Edward County held theirs in conjunction with a budget worksession.

Supervisor Bacon suggested holding the worksession after the April meeting at Central High School. All agreed.

Administrator Gee advised that Mr. Ollie Wright was resigning from the Lunenburg County Public Library System Board of Trustees due to his wife's health care. She added that Mr. Wright was a representative from the Love's Mill district, therefore Supervisor Pennington was asked to find a replacement.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel, §2.2-3711A3 acquisition or disposition of real property, §2.2-3711A4 Protection of the Privacy of Individuals, §2.2-3711A5 Prospective Business, and §2.2-3711A7 Legal Consult.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Bacon
Supervisor Hoover
Supervisor Wingold
Supervisor Edmonds
Supervisor Pennington
Supervisor Slayton
Supervisor Zava

VOTING NO

ABSENT

Supervisor Bacon made a motion, seconded by Supervisor Zava and unanimously approved, to return to Open Session.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve payment of \$24,721 to Capital Auto Group from the Federal Asset Forfeiture funds for the purchase of a 2016 Dodge Charger.

Supervisor Bacon made a motion, seconded by Supervisor Slayton and unanimously approved, to continue to March 24, 2016.

Tracy M. Gee, Clerk
County Administrator

David E. Wingold, Sr., Chairman
Board of Supervisors