

**LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA**

**Minutes of February 12, 2015 Meeting**

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, January 8, 2015 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Frank Bacon, Robert Zava, Edward Pennington, David Wingold, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Wingold called the meeting to order.

Pastor Eric Eide of Perseverance Christian Church gave the invocation.

Chairman Wingold led the pledge of allegiance.

Chairman Wingold requested additions to the agenda from the Board and the public.

Pastor Eric Eide was first on the agenda regarding Lunenburg County Ministries.

Pastor Eide informed the Board that he was working with the Lunenburg County Ministries on developing new policies. They are no longer rejecting anyone in need. The organization has been helping 50-60 people per month with food and clothing needs. They are serving a meal at the end of every month that is open to everyone. Recently, they have hosted around 100 people per meal and have seen great diversity in those that attend. He shared a flyer for the next meal to be in Kenbridge. Pastor Eide encouraged support from the community and added he would like to see more involvement from the Victoria area. He thanked the Board for their continued support.

Supervisor Hoover made motion, seconded by Supervisor Slayton and unanimously approved, to adopt the below resolution in acknowledgment of the Central Senior high School Junior Varsity Football Team's undefeated season.

**RESOLUTION**

**WHEREAS**, the Central Senior High School Junior Varsity Football Team had a very successful 2014 season; and

**WHEREAS**, the Central Senior High School Junior Varsity Football Team completed the season undefeated, with a record of 7 - 0; and

**WHEREAS**, the Central Senior High School Junior Varsity Football Team won the 2014 JV James River District Championship; and

**WHEREAS**, the Central Senior High School Junior Varsity Football Team was coached by Head Coach, Mike Atkins, and assisted by Stanley Christopher and David Hawks with the added support of the dedicated parents and family of the team members; and

**WHEREAS**, the Central Senior High School Junior Varsity Football Team represented the County with athleticism and good sportsmanship; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Lunenburg County Board of Supervisors congratulates the Central Senior High School Junior Varsity Chargers Football Team on their outstanding accomplishments during the 2014 season.

**BE IT FURTHER RESOLVED**, that the Lunenburg County Board of Supervisors wishes the team and coaches future success in all of their endeavors.

**Adopted this 12<sup>th</sup> day of February 2015.**

Chairman Wingold presented the resolution to the Junior Varsity Chargers Football Team and congratulated them on an undefeated season.

Mr. Wallace Owen, Athletic Director, thanked the Board of Supervisors, the School Board and the community for their support during the football season.

Supervisor Edmonds made motion, seconded by Supervisor Pennington and unanimously approved, to accept the Consent Agenda to include the minutes of the January 8, 2015 meeting, the Treasurer's December 2014 reports and the following Warrants for Approval:

January 2015:	Payroll:	Direct Deposit	\$ 114,988.24
	Payroll Taxes Federal:		\$ 38,200.77
	Payroll Taxes State:		\$ 6,425.56
	Payroll VRS payment:		\$ 30,936.37
	Payroll ICMA-RC payment:		\$ 251.24
	Accounts Payable: #50400-50516		<u>\$ 1,171,030.07</u>
	Total:		\$ 1,361,832.25

Mr. Billy Smith of VDOT presented the monthly report. He noted that the County has seen little snow so far this year, and he hopes it will continue. He reminded the Board that Wallace Bridge would be closing the upcoming Monday for the replacement. Mr. Smith commented that the Board had previously decided that they prefer to have any replacements of one lane bridge be upgraded to a two lane bridge. He stated that Route 631, Lee's Mill Road is scheduled to be replaced and is currently only 18 feet wide. However, due to a limited budget and low traffic count, VDOT would like to replace the bridge as is. If the Board does not approve the replacement as is, the bridge will be closed until funding is available, which could take a long time.

Supervisor Bacon stated that he would agree to replace the bridge as is because it is a small bridge with not much traffic.

Supervisor Hoover questioned if the replacement bridge would support tonnage for emergency vehicles to cross.

Mr. Smith replied that he was not sure, but he will make that request to VDOT.

Supervisor Slayton commented that the bridge on Route 631 in his district needs to be expanded to a two lane bridge. Low visibility around the curve in the bridge is very dangerous.

Supervisor Zava suggested that closing the bridge would be worse than replacing it as is.

Mr. Smith added that the bridge on Route 631 was a very old bridge, and it could be closed at any time. He advised that he will pass along that a two lane bridge is preferred, but he would hate to see the bridge closed for a long time if a two-lane is required. Mr. Smith noted that a bridge in Mecklenburg has been closed for seven years.

Supervisor Zava asked about the traffic count on the bridge.

Mr. Smith replied that on average 18 vehicles crossed the bridge each day.

Supervisory Slayton stated that the bridge needs to be a double lane or at least straightened out. He asked Mr. Smith to suggest those options for as long as he can before VDOT closes the bridge. Supervisor Slayton confirmed he would support replacing the bridge as is before closing it.

Administrator Gee directed the Board to a flyer on House Bill 2. She added that a video conference would be held the following day with additional information if any Board member would like to attend.

Administrator Gee advised that Mr. Anthony Reese of 472 K-V Road, Victoria, had requested to speak at the meeting however he was not in attendance.

School Superintendent, Mr. Charles Berkley, provided the monthly school report. He noted that they have been working on the upcoming year's budget and will present it to the Board of Supervisors at the joint meeting in March. Mr. Berkley stated that the surrounding school systems have much sickness going around; however, Lunenburg schools seem to have lower reports so far.

Supervisor Zava questioned if membership is still holding strong around the same total.

Mr. Berkley replied yes.

Supervisor Pennington stated that he had heard of problems with vehicles not stopping for school buses.

Mr. Berkley replied that yes there are some problems. However, the cost to place cameras on buses is about \$2,500 per bus. He added that, unfortunately, is it too expensive to place cameras on each bus.

Administrator Gee explained that while researching past minutes for an Alcoholic Beverage Control Agent, she discovered that the minutes from the November 10, 2011 meeting were missing the motion following the Board's public hearing on alcoholic beverage sales. The following needs to be added to the minutes:

"Supervisor Wingold made motion, seconded by Supervisor Bacon with Supervisors Pennington, Slayton, Hoover and Edmonds voting yes, with Supervisor Zava voting no, to repeal County Code 6-1 "Alcoholic Beverage Sales" and remove the County from placing any restrictions on alcohol sales."

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to approve the addition of the motion stated above to the November 10, 2011 minutes.

Administrator Gee shared a letter from Renee Trent Maxey, Director of Piedmont Court Services, requesting the appointment of Attorney Cal Spencer to the Piedmont Community Criminal Justice Board.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to appoint Attorney Cal Spencer to the Piedmont Community Criminal Justice Board.

Ms. Ann Wall with Robinson, Farmer, Cox Associates was present to discuss the FY14 Comprehensive Annual Financial Report. She noted that Mr. Paul Lee, who was the lead auditor, appreciated full cooperation from all the offices and staff within the county. Ms. Wall stated that a few adjustments were suggested, and those have been addressed. She added that a management letter was not issued this year. Ms. Wall stated that VRS is now considered a liability for the unfunded balance due to new reporting standards and that will continue for the first few years. She directed the Board to Exhibit 5 in the annual report that showed the Statement of Revenues and Expenditures. The statement also lists figures from last year for comparison.

Supervisor Zava advised that the Finance Committee reviewed the report with Paul Lee previous to the Board meeting. He stated that only \$174,000 of funds were used in excess of the budget. He noted that the Finance Committee was expecting this figure to be higher as there were some unplanned expenses. He complimented Administrator Gee and the Board for their financial management skills and control expenses throughout the year.

Administrator Gee added that the unexpected, large increase in Piedmont Regional Jail expense was also included.

Supervisor Hoover stated that this was the second year the county did not receive a management letter. He attributes that to all the county offices being financially responsible and also hiring Minor and Associates as consultants. He added that the county has not had to raise taxes. He is appreciative that everyone is working well together.

Supervisor Zava pointed out the financial summary of local and similar counties that Robinson, Farmer, Cox Associates provided. He asked Supervisor Bacon if that is the summary he has been requesting.

Supervisor Bacon replied yes and stated that the summary made it easier to see how Lunenburg compares to other counties.

Supervisor Hoover pointed out that budget planning was quickly approaching. He asked Ms. Wall if she felt the services of Minor and Associates was still needed.

Ms. Wall replied yes, their services are valuable and necessary. She added that there are many aspects that consultant can provide assistance and advice on that the audit firm is unable to.

The Board thanked Ms. Wall for her presentation.

Supervisor Bacon made a motion, seconded by Supervisor Hoover and unanimously approved, to approve the FY2014 Annual Audit performed by Robinson Farmer Cox Associates.

Ms. Sharon Harrup of STEPS, Inc. approached the Board. She shared some exciting news for the Victoria STEPS, Inc. manufacturing plant. For about a year, a company called Taaluma Totes has been using the Victoria plant to manufacture their totes. The owners Jack Dufour and Alley Heffern will appear on a national television show "Shark Tank" on Friday, February 20<sup>th</sup>. The purpose of the show is to get well known millionaire investors to invest in the company.

Supervisor Hoover asked what was unique about the totes produced by Taaluma Totes.

Ms. Harrup replied that owners Jack Dufour and Alley Heffern travel to third world countries to select and purchase the material to make the totes. The materials are shipped to the Victoria plant to manufacture totes. The totes are of excellent quality. Ms. Harrup stated that 20% of the profits from the totes go back to the third world countries to fund business loans. Ms. Harrup explained that whether or not the company is selected for investment, typical sales of the product increase around 500% from national exposure alone. She believes this will increase the manufacturing of totes and grow the Victoria plant operations. She is still hoping to get the Victoria plant up to full operating capacity and believes this opportunity could be the start.

Ms. Harrup reminded the Board that STEPS has been named the community action designee. She advised that there are three key components on which she is seeking the Board's assistance. First is the need for a comprehensive needs assessment in the region. Ms. Harrup requested recommendations of individuals in the community that would volunteer to participate in an assessment team. Second, they will need to create a Tripartite Board of Directors. She is asking each member jurisdiction to appoint one member to represent their respective county. Ms. Harrup stated that the appointed member should be someone who has experienced poverty or is knowledgeable about poverty in the county. Ms. Harrup's third request is financial support. STEPS is receiving a Community Services Block Grant to assist in the program. However, the grant mandates a 25% local match or \$79,500. She has based each member county's amount on the respective individual poverty rate. Lunenburg's poverty rate is 22.40%. Therefore, \$16,474 is requested.

Supervisor Zava asked would the funds be needed prior to June 30<sup>th</sup>. He stated that since the poverty rate and local match for Lunenburg were 22%, would Lunenburg expect to see 22% of services.

Ms. Harrup replied that the funds would be needed prior to June 30<sup>th</sup>, and they plan to target each county to cover the needs in that county.

Supervisor Zava stated that Lunenburg participates in the Workforce Development program. He wondered if the STEPS program will mirror the Workforce Development program.

Ms. Harrup commented that the Workforce Development program is in place and working very well. Therefore, her program will target other needs in the county. She added that the member appointed to the Tripartite Board of Directors would be responsible for ensuring Lunenburg gets their portion of services.

Supervisor Zava asked how often the Board would receive a report on the services provided to Lunenburg.

Ms. Harrup replied a report can be presented as often as requested.

Administrator Gee questioned if any of the services would be operated out of the Victoria building.

Ms. Harrup stated that some of the operations are already located at the Victoria building. She added that the building was originally built as a daycare. They are considering using it as a head start or adult daycare center. They will know more when the needs assessment is complete.

Ms. Mary Hickman of the Commonwealth Regional Council presented their annual report. She noted that their goal was to strengthen the region and assist members. She advised that because they are a not-for-profit organization their fees are considerably lower than that of for-profit organizations. With five member jurisdictions, members can use meetings as a forum to exchange ideas with other localities. Ms. Hickman explained that the CRC has assisted the Kenbridge Fire Department with a grant, the Town of Kenbridge with a safe route to schools grant and the Town of Victoria with the streetscape project. Also, each member enjoyed savings by utilizing the regional reassessment project. Ms. Hickman shared a collective visual map developed by one of her staff, Melody Foster. The map shows all the unpaved roads with traffic count in Lunenburg. She thanked the Board for their support and investment over the years.

Supervisor Hoover asked if counties outside of the member jurisdictions could receive assistance from the CRC.

Ms. Hickman replied yes, however, they do not receive the reduced rate that members enjoy.

Supervisor Hoover contemplated as to why the county pays for services from the CRC when an annual contribution is made. He wondered how many hours of service the county would get for the annual contribution amount if they were no longer members.

Ms. Hickman stated that the policy for annual dues was put into place in 2008. It includes an investment in the organization. The CRC recoups the cost for the time and resources it takes to produce a product or service for the member jurisdictions.

Supervisor Hoover stated that he was having a difficult time on the financial end know CRC services are available whether or not a county is a member. He commented that it could be financially beneficial to the county to pay by project as needed instead of the member fee.

Chairman Wingold stated that he believed this was discussed before, and the Board asked Administrator Gee to maintain an account of the projects and costs associated with those projects.

Administrator Gee advised that the County has not used the services of the CRC over the past fiscal year; only the towns have used their services.

Supervisor Hoover commented that he was having a difficult time comparing the benefits to the actual cost. He asked Ms. Hickman if the county could still employ the CRC for grant writing purposes if the county were no longer a member.

Ms. Hickman stated that the CRC provides many other services as well. She noted that the membership also gives the member a voice in the community. She highly suggested that any concerns and questions be taken to the CRC Council for discussion.

Chairman Wingold suggested the Board research to determine the number of hours spend on a particular project and calculate the cost for a private company to perform the work.

Administrator Gee stated that Mr. Greg Marston of Crewe, VA contacted the Administration Office requesting that the Board document support for legislation that will allow for the farming of industrial hemp in Virginia. Administrator Gee contacted Delegate Tommy Wright, who indicated that he may support the legislation; however there were factors to consider. The major factor being policing and enforcing that the growing hemp is, in fact, industrial and not recreational may be expensive and time consuming for law enforcement.

Mr. Greg Marston approached the Board stating his support for industrial hemp. He stated that he was a candidate for the House of Delegates in the 61<sup>st</sup> District, and his economic plan is based on industrial hemp replacing tobacco as the new cash crop in Southside Virginia. He stated that House Bill 1277 in support of industrial hemp has passed the House of Delegates and is now going to the Governor for review. He is seeking a letter of support of industrial hemp from counties and towns within the 61<sup>st</sup> District. Mr. Marston advised that Cumberland County and the Town of Crewe have already passed a letter of support. He requested that the Board consider doing the same.

Mr. Stephen Flippen of Blackstone, VA spoke before the Board stating that has had epilepsy causing seizures for 17 years. His seizures became so frequent in 2008 that he had been unable to work or drive. He has tried numerous types of medication, and none of them provided him with 100% relief. Mr. Flippen continued to say that for the first time in two years, he has been seizure free for 17 days in a row. He attributes this to the use of hemp oil once a day. He asked for the Board support of industrial hemp, adding that it helps with many diseases and may grow jobs and revenue for the region.

Mr. George Ogburn of Kenbridge, VA commented that China is the largest producer of industrial hemp. He noted that industrial hemp is ten times stronger than metal, and it will last a very long time. He stated that Farm Bureau and NACo are in support of industrial hemp.

Chairman Wingold advised that enforcement was the biggest problem.

Mr. Marston stated that the Nottoway Commonwealth Attorney was also concerned about enforcement. Mr. Marston advised that hemp plants and marijuana plants look very different. He said hemp plants look similar to bamboo. He doesn't understand why the subject of hemp is so taboo as it has many positive aspects. Mr. Marston also noted that Nottoway has six empty tobacco warehouses; hemp could be the crop to get them functioning again.

Supervisor Bacon commented that he was not against hemp, but he wasn't sure what the Board's contribution would be as the decision belongs to the state. If the state allows for the growing of hemp, then investors will come to the area. He added that if Farm Bureau approves a letter of support, he will support it as well.

Supervisor Edmonds agreed that the Board should talk to Farm Bureau first. He would also like to learn more before making a decision.

Mrs. Beverley Hawthorne, Landfill Liaison provided her monthly report. She stated that the Courthouse Complex site was graded, and the pads have been completed. Fencing will be installed

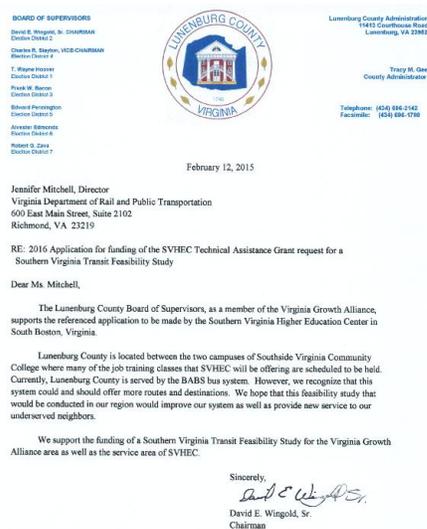
soon. The building for the Oral Oaks site has been delivered, and electrical work will be complete soon. The building for the Nutbush site should be set in the coming weeks.

Mrs. Hawthorne commented that an 8 foot fence had been discussed for the new site at the Courthouse Complex. However, zoning only allows for a 6 foot fence.

The board agreed to move forward with the 6 foot fence and determined the color would be brown.

Mrs. Hawthorne provided her Community Development report. She requested that the Board approve a letter of support for the 2016 Application for funding of the SVHEC Technical Assistance Grant.

Supervisor Bacon made a motion, seconded by Supervisor Slayton and unanimously approved, to approve the letter of support for the 2016 Application for funding of the SVHEC Technical Assistance Grant.



The monthly Piedmont Regional Jail Reports were provided. Administrator Gee stated the study to update the booking area was completed. She added that the estimated cost was 3.1 million. She commented that the Jail Board was not pleased with the results and have asked the staff to research other possibilities.

Administrator Gee provided her monthly report. She noted that she was working on updating the committee book. She plans to give each Supervisor a copy once completed. She advised that the Board meeting held at the high school was moved back to May as the April date is during the week of Spring Break. Administrator Gee advised that Donna Dagner will be replacing James Muller on the electoral board.

Administrator Gee requested that the Board approve a funds transfer of \$11,870.76 for Four for Life funds.

Supervisor Zava made motion, seconded by Supervisor Bacon and unanimously approved, to allow a funds transfer of \$11,870.76 for Four for Life funds.

Mrs. Beverley Hawthorne stated that due to the growth of Coast to Coast, the sewer and water lines must be expanded. The bids are due the following week before the Kenbridge Town Council meeting. The Board will need to vote once the bids arrive.

Administrator Gee explained that the Board would hold a joint meeting with Kenbridge the following Monday.

County Attorney Rennie stated that there were two parcels identified as 35A5-A-25 and 35A6-A-28 at the Commerce Center in Kenbridge that needed to be deeded over to the IDA. Currently the County and the Town of Kenbridge own the parcels.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, deed the two parcels at the Commerce Center in Kenbridge to the IDA.

County Attorney Rennie noted that he met with Alton Jordon of DOA at the Lunenburg County Airport to determine which trees needed to be cut. The county needs to move forward with the tree removal. He added that after much negotiation, Mrs. Nancy King finally agreed to sign the easement agreement to allow the county access to cut the needed trees. He stated that the county proposed buying the easement for \$835, however, Mrs. King requested \$857.

Supervisor Zava made motion, seconded by Supervisor Bacon and unanimously approved, to enter into the agreement with Mrs. King.

Supervisor Zava made motion, seconded by Supervisor Bacon and unanimously approved, to allow the Chairman to sign the easement agreement and deed.

County Attorney Rennie stated that the Lunenburg Airport Easement Exhibit B that was approved that the last meeting needed to be updated as some changes were made specifically to the parcel owned by Barbara L. Jones.

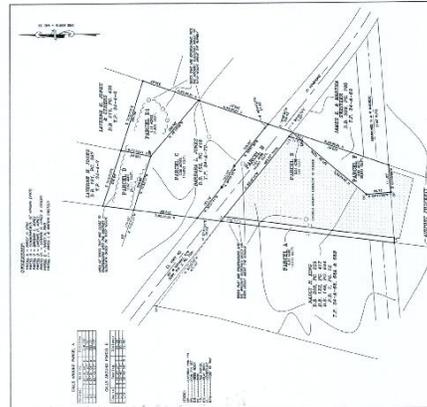
Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to accept the updated Exhibit B.

LUNENBURG AIRPORT EASEMENT

Exhibit B

THE VALUE OF THE TAKING

<b>PARCEL A &amp; E</b>					
Tax Parcel 34-A-68, 68A & 68B <i>NANCY H. KING</i>					
Whole Sq. Ft.	800	700	=	560,000	Sq. Ft.
Whole Acres		12.85	Acres *	\$2,800	=
Fee Taking	100%	-	Acres *	\$2,800	=
Perm Esmt	90%	0.33	Acres *	\$2,800	=
Perm Esmt	90%	0.01	Acres *	\$2,800	=
<b>TOTAL TAKING</b>					<b>\$857</b>
<b>PARCEL C</b>					
Tax Parcel 34-A-70 <i>BARBARA L. JONES</i>					
Whole Sq. Ft.	900	700	=	350,000	Sq. Ft.
Whole Acres		8.03	Acres *	\$2,700	=
Fee Taking	100%	-	Acres *	\$2,700	=
Perm Esmt	90%	3.3	Acres *	\$2,700	=
<b>TOTAL TAKING (Rounded)</b>					<b>\$8,020</b>
<b>PARCEL D and D1</b>					
Tax Parcel 34-A-66 & 7 <i>LAVENNA H. JONES AND HEIRS OF CAROL LAZARUS</i>					
Whole Sq. Ft.	1700	4,000	=	6,800,000	Sq. Ft.
Whole Acres		156.11	Acres *	\$2,700	=
Fee Taking	100%	-	Acres *	\$2,700	=
Perm Esmt	90%	1.86	Acres *	\$2,700	=
<b>TOTAL TAKING (Rounded)</b>					<b>\$4,520</b>
<b>PARCEL F</b>					
Tax Parcel 34-A-69 <i>JAMES E. AND MARTHA S. WEITZER</i>					
Whole Sq. Ft.	650	150	=	97,500	Sq. Ft.
Whole Acres		2.24	Acres *	\$2,700	=
Fee Taking	100%	-	Acres *	\$2,700	=
Perm Esmt	90%	0.82	Acres *	\$2,700	=
<b>TOTAL TAKING (Rounded)</b>					<b>\$2,000</b>



County Attorney Rennie added that DOA is very pleased with the progress that the County is making with the airport.

Supervisor Hoover made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel, §2.2-3711A5 Prospective Business, and §2.2-3711A7 Legal Consult.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

VOTING NO

ABSENT

Supervisor Hoover  
 Supervisor Edmonds  
 Supervisor Pennington  
 Supervisor Bacon  
 Supervisor Slayton

Supervisor Zava  
Supervisor Wingold

Supervisor Zava made motion, seconded by Supervisor Pennington and unanimously approved, to return to Open Session.

Supervisor Edmonds made a motion, seconded by Supervisor Bacon and unanimously approved, to continue to Monday, February 23, 2015.

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Tracy M. Gee, Clerk  
County Administrator

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David E. Wingold Sr., Chairman  
Board of Supervisors