

**LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA**

**Minutes of December 10, 2015 Meeting**

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, December 10, 2015 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Frank Bacon, Edward Pennington, Charles R. Slayton, Alvester Edmonds, Robert Zava, David Wingold, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Wingold called the meeting to order.

Supervisor Edmonds gave the invocation and led the pledge of allegiance.

Chairman Wingold requested additions to the agenda from the Board and the public.

Container First Services annual donation was added as 13A on request by Supervisor Hoover.

Convenience Center sites were added as 13B on request by Supervisor Edmonds.

Supervisor Slayton made motion, seconded by Supervisor Pennington and unanimously approved, to adopt the below resolution regarding the Lunenburg United Futbol Club (LUFC) U8 team on their successful 2015 season.

**RESOLUTION**

***WHEREAS**, the Lunenburg United Futbol Club (LUFC) U8 team had a very successful 2015 season; and*

***WHEREAS**, the LUFC U8 team completed the season undefeated, with a record of 5 - 0; and*

***WHEREAS**, the LUFC U8 team won two Single elimination Tournament Games and went on to win the district Championship;*  
*and*

***WHEREAS**, the LUFC U8 team was led by Coaches Chappell Hawthorne and Louis Lara, Team Mom Nikki Hawthorne, League Representative Janet Johnson, and Team Sponsor Lee's Excavating & Grading, Inc. with added support from dedicated parents and family of the team members; and*

***WHEREAS**, the LUFC U8 team represented the County with athleticism and good sportsmanship; and*

***NOW, THEREFORE, BE IT RESOLVED**, that the Lunenburg County Board of Supervisors congratulates the Lunenburg United Futbol Club U8 team on their outstanding accomplishments during the 2015 season.*

***BE IT FURTHER RESOLVED**, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.*

***Adopted this 10<sup>th</sup> day of December 2015.***

Supervisor Hoover made motion, seconded by Supervisor Bacon and unanimously approved, to accept the Consent Agenda to include the Minutes of the November 12, 2015 meetings, the Treasurer's October 2015 reports and the following Warrants for Approval:

November 2015:	Payroll: Direct Deposit	\$ 114,252.46
	Payroll: #17212	\$ 1,493.10
	Payroll Taxes Federal:	\$ 39,564.55
	Payroll Taxes State:	\$ 7,043.65
	Payroll VRS payment:	\$ 31,809.24

Payroll ICMA-RC payment:	\$ 270.20
Accounts Payable: #51779-51963	\$ <u>411,057.41</u>
 Total:	 \$ 605,490.41

The monthly VDOT report was provided. Supervisor Zava commented that the Route 712 Wallace's Bridge project was ahead of schedule.

Chairman Wingold stated that he planned to discuss the speed limit change on Poorhouse Road. He noted that when entering Kenbridge the speed limit drastically changes from 55 mph to 25 mph.

School Superintendent Charles Berkley approached the Board with the school's monthly reports. He stated that Central High School has begun a campaign to raise funds for the Charger Courtyard. He added that it will be located between the science lab and the gym. All funding will be through donations. The project estimate is \$15,000. Mr. Berkley advised that the design and plans are currently on the school's website for everyone to view. He added that memorial bricks are available for purchase. Mr. Berkley reported that Longwood's Call Me MISTER program will begin next month. The Call Me MISTER program is a national teacher leadership program that not only prepares young minority men for a successful career as an elementary or secondary teacher, but also provides them with resources that will place them in a position to effectively impact the lives of children. Mr. Berkley commented that two students had received internships with Virginia Dominion Power. Both are seniors and will have an associate degree when they complete the program. Mr. Berkley requested that the annual joint School Board Meeting and Board of Supervisors budget worksession meeting be held on Thursday, March 31, 2016.

Administrator Gee stated that several Supervisors and citizens recently questioned what might be done about decreasing the volume of printing associated with the tax bills. She spoke with the Commissioner of Revenue and the Treasurer. If the legal name on the deed is different, then a different account number must be generated therefore creating multiple accounts for the same address. Administrator Gee commented that there wasn't a simple solution for fixing the issue and most other counties have the same problem. They will continue to research possible solutions.

Administrator Gee commented that Animal Control Officer, Ray Elliot will be present at either the January or February Board meeting to discuss a recent case he has been working on.

Mr. Joe Burton, Crisis Management Coordinator of Crossroads, introduced himself to the Board. He explained that he has 14 years experience as a police officer and he began working at Crossroads in September. Mr. Burton stated that his program will provide law enforcement training for mental health cases. Their goal is to improve officer safety and improve the quality of life for the mentally ill. Mr. Burton advised that a 40 hour program would be taught to all localities. Major DJ Penland and Sergeant Kevin Abernathy have already completed the program for Lunenburg County. He thanked the Board for their time and welcomed any questions in the future.

Supervisor Edmonds, who also serves as the Chairman for the Piedmont Community Criminal Justice Board, which oversees Piedmont Court Services, advised the Supervisors that the complete annual report was available in the Administration Office for review. Supervisor Edmonds noted that the PCCJB has four board members from Lunenburg. Piedmont Court Services includes nine counties. Supervisor Edmonds stated that the Administration office uses the community service workers for trash clean-up and lawn maintenance periodically.

Mrs. Beverley Hawthorne, Community Development Director, provided her monthly report. She stated that the application for the VDOT HB2 grant for improvements on Hardy Road has made the first cut. She added that representatives from VDOT will be visiting soon to see some of the issues in the county. Mrs. Hawthorne plans to discuss with them that their criteria for the grants are difficult for smaller counties to meet. Mrs. Hawthorne is working on a listing of county owned properties that would be beneficial to cut timber or grow pines.

Mrs. Beverley Hawthorne, Landfill Liaison, provided her monthly report. She advised that both a Citizens Advisory Board meeting and a Landfill Committee meeting were held on December 1<sup>st</sup>. Mrs. Hawthorne stated that a ribbon cutting for the new Rocky Mill Convenience Center was held earlier in the day. The site will open to the public the following week. The smaller sites near the new convenience center will remain open until the end of the year. Mrs. Hawthorne commented that near the end of December she will calculate the remaining amount due to the County from Container First Services.

Supervisor Hoover stated that CFS will be at the January 2016 meeting to present their annual donations.

Supervisor Edmonds commented that quotes for security cameras at the convenience center were presented at the last Board meeting. He added that the Landfill Committee discussed the cameras and don't feel the County has a need for them at the present time. He stated that the surrounding counties don't have cameras at their sites either.

Supervisor Hoover questioned the site that someone drove donuts in the gravel and what happened with the leads the county was looking into.

Mrs. Hawthorne replied that she was aware of who did it, but the witnesses were unwilling to testify. She added that the Landfill Committee decided that the damage was minimal and it was easily fixed, therefore it would not be pursued any further.

Supervisor Hoover asked if tires were still being dumped at the Oral Oaks Convenience Center.

Mrs. Hawthorne responded very few tires are dumped at the site. She added that if they are dumped the workers place them in an open container and therefore the tires are not accumulating like they once did.

Administrator Gee advised that there was no Piedmont Regional Jail meeting in November due to the holiday. She is still working with the Superintendent on the logistics of bringing inmates to the county to perform work around the Courthouse Complex. She is working on a potential agreement and will have County Attorney Rennie review it. She advised that their services will be very beneficial to the County.

Supervisor Hoover thanked Administrator Gee for her efforts in getting the inmate maintenance coordinated.

Chairman Wingold announced that Administrator Gee recently completed her Certificate of Public Administration through Liberty University with a 4.0 GPA. The Board congratulated her and she thanked them.

Administrator Gee provided her monthly report. She advised the Board that there is still one vacancy on the Board of Zoning Appeals. A nomination is needed from either District 1 or 2. She noted that the majority of the security lights in the Courthouse Complex parking lots are not working. Administrator Gee stated that the cost to fix the current lights is about \$150 each, but does not include the cost of the bulb and electricity on incandescent/fluorescent lights. If the bulbs are replaced with LED bulbs, the cost is about \$116 for the bulb and the labor and the wattage use is reduced by 75%.

Supervisor Zava stated he believed there were enough lights working in the parking lots.

Administrator Gee advised that she has received numerous complaints and it was starting to become a safety issue and that she would like the Board to consider replacing several at a time to provide safety perimeter lighting in the parking lots.

Administrator Gee commented that the carryover funds from Southside Regional Library had been received. She has spoken with Karen Scales, Chairman of the Lunenburg County Public Library System. Mrs. Scales advised that because these are "carryover" funds, not surplus, they must be reported to the state. Although the annual state funding may be reduced, she would like the funds to go to LCPLS for reporting purposes. Administrator Gee will request a letter from the Trustees to approve this payout.

Administrator Gee noted that she is still in need of a representative on the Social Services Advisory Board from the Beaver Creek District. She requested that the Board amend the term from two-year to four-year terms for Randy Slayton (Rehoboth District), Mary Beth Gregory (Meherrin River District), Gail Berkley (Plymouth District) and Luther Drummond, Jr. (Browns Store District) to 12-31-2019.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to amend the term from two-year to four-year terms on the Social Services Advisory Board for Randy Slayton (Rehoboth District), Mary Beth Gregory (Meherrin River District), Gail Berkley (Plymouth District) and Luther Drummond, Jr. (Browns Store District) to 12-31-2019.

Administrator Gee informed the Board that she advertised for carpet and floor cleaning services. While two companies came for a pre-bid walk-through, only one bid was submitted from Southern Maintenance in the amount of \$3,850. She requested permission from the Board to accept the bid as the owner is a relative. Jamie Tuck, Building Inspector, will inspect the work to ensure it is satisfactory.

Supervisor Zava made a motion, seconded by Supervisor Hoover and unanimously approved, to award the bid to Southern Maintenance in the amount of \$3,850.

Supervisor Hoover inquired on the status of increasing security at the Circuit Clerk's Office by installing a barrier.

Administrator Gee stated that she is planning to visit the Prince Edward Circuit Court Clerk's Office to see their design. Supervisor Zava added that he has some ideas he will share as well.

County Attorney Rennie reminded the Board of the proposed Noise Ordinance that had been discussed in the past. He stated that he had been working on the ordinance and what noises should be included. He also talked with Commonwealth Attorney Robert Clement to determine what could be prosecuted in court. Commonwealth Attorney Clement shared an ordinance from Appomattox County with County Attorney Rennie. County Attorney Rennie compiled a proposed ordinance for the Board to review and discuss.

Supervisor Zava stated that he has an issue with including animals in the ordinance. He continued that he has outside dogs, who at any given time, will bark. He added that he can yell at the dog to stop but you can't control an animal. Supervisor Zava requested that the animal section be taken out.

County Attorney Rennie advised that he could take that section out of the proposed ordinance if the Board so chose.

Supervisor Bacon agreed that the section on animals be removed. He noted that it could be added at a later date if needed.

County Attorney Rennie asked other Board members if they agreed as well; all replied yes.

Supervisor Hoover questioned if this ordinance would apply to the two towns since they have their own ordinance in place.

County Attorney Rennie replied that he is working with the attorney for each town.

Supervisor Hoover commented that during the holiday, towns sometimes play light music in the street.

County Attorney Rennie stated that this type of situation would be covered under the exemptions.

Mrs. Beverley Hawthorne advised that the Planning Commission is working on event permits that would allow for noise and music until midnight.

County Attorney Rennie stated that this would also be covered under the exemptions.

County Attorney Rennie noted that he would make changes to the proposed ordinance and bring to the Board at the next meeting for review.

Supervisor Slayton made a motion, seconded by Supervisor Bacon and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel, §2.2-3711A3 Acquisition or Disposition of Real Property, and §2.2-3711A5 Prospective Business.

#### CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia (“Board”) convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

VOTING NO

ABSENT

Supervisor Bacon

Supervisor Hoover

Supervisor Edmonds

Supervisor Pennington

Supervisor Slayton

Supervisor Zava

Supervisor Wingold

Supervisor Bacon made a motion, seconded by Supervisor Hoover and unanimously approved, to return to Open Session.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to authorize Administrator Gee to eliminate the full-time grounds and maintenance position for the remainder of the FY2015-16 Budget Year.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to adjourn.

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Tracy M. Gee, Clerk  
County Administrator

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David E. Wingold Sr., Chairman  
Board of Supervisors