

LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA

Minutes of November 8, 2012 Meeting

The regular meeting of the Lunenburg County Board of Supervisors was held on Thursday, November 8, 2012 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Frank Bacon, Robert Zava, Edward Pennington, David Wingold, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Hoover called the meeting to order.

Supervisor Bacon led the Pledge of Allegiance and gave the invocation.

Chairman Hoover requested additions to the agenda from the Board and the public.

On request by County Attorney Rennie, the Joint Use Agreement for the Kenbridge Commerce Center was added as 15A.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to accept the Consent Agenda to include the Treasurer's September 2012 reports and the following Warrants for Approval:

October 2012:	Payroll:	#17180-17189	\$ 10,702.50
		Direct Deposit	\$ 100,875.40
	Payroll Taxes Federal:		\$ 35,814.65
	Payroll Taxes State:		\$ 6,424.97
	Accounts Payable:	#46394-46557	<u>\$ 871,913.26</u>
	Grand Total:		\$1,025,730.78

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the amended minutes of the October 11, 2012 meeting changing the name Betty Williams to Elizabeth Williams.

Mr. Will Rogers of Crossroads shared a Working Together packet with the Board. The packet provided a brief overview of the services provided by Crossroads as well as an annual report for fiscal year 2012. Mr. Rogers highlighted that most mental health clinics operate at a deficit and must borrow funds from other programs. He stated that Crossroads is developing a strong relationship with Centra Hospital. They plan to continue to grow their relationship. Mr. Rogers provided additional brochures for the County offices.

Representatives from the Lunenburg Correctional Center introduced themselves to the Board. Warden Layton Lester, Assistant Warden Dana Ratliffe-Walker, and Director of Operations Adrian Sprague were in attendance. Warden Lester stated that the Correctional Center is currently working to update the re-entry process (process of placing the inmates back into society). He said generally, women are more successful at re-entry than men. He continued to say that most men are back in a

facility within one to three years. This is usually a result of substance abuse or family problems. Mr. Lester also discussed the bonding process. This process offers employers some insurance for hiring ex-prisoners. If something is damaged by the ex-prisoner while at employment, the damages are fully reimbursed. The average cost per year to house an inmate in the facility is \$25,000.

Chairman Hoover welcomed the Warden and the supervisory officers to Lunenburg. He stated the Correctional Center has been established as the hub of the communication center in the case of a disaster. The Correctional Center also offered to assist in providing food, shelter, and cots during a disaster. Chairman Hoover thanked the Warden and supervisory officers for their services and looks forward to a strong relationship in the future.

School Superintendent, Dora Wynn and Finance Director, Tom Palmore were unable to attend the meeting. Administrator Gee advised that the Superintendent plans to request the school board approve a December payroll date of December 19, 2012. She stated that typically the County aligns their December payroll date with the school system. Administrator Gee requested that the County's December payroll date also be moved to December 19, 2012.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to move the December payroll date to December 19, 2012.

Chairman Hoover inquired regarding the hot water issue at the middle school and requested an update at the next meeting.

Supervisor Zava reported that the problem had been discovered and was in the process of being corrected.

A copy of the VDOT monthly report was provided to the Board for review.

Administrator Gee explained that the Virginia Department of Emergency Management (VDEM) notified Lunenburg County of an additional allocation of \$40,000 from the 2011 State Homeland Security Grant (CFDA #97.0071) and \$100,000 from the 2012 State Homeland Security Grant (CFDA #97.073) from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA). Administrator Gee stated that these awarded grant funds are above and beyond the \$300,000 appropriated in the FY2013 Budget. The \$400,000 grant has an expense period of September 1, 2012 to February 28, 2014. The \$100,000 grant has an expense period of October 11, 2012 to December 1, 2013. She requested the Board to increase the revenue and expenditure line items for FEMA Grant by \$140,000.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to increase the revenue and expenditure line items for FEMA Grant by \$140,000.

County Attorney Rennie informed the Board that due to questions that had arisen in previous meetings, he met with representatives from Amelia County to discuss their landfill. He stated that their discussion resulted in good information and topics for Lunenburg to consider.

Mr. John Light, 9648 Randall Drive, White Plains, MD, who owns property on Old Mansion Road in Lunenburg County, approached the Board with comments related to the landfill. He stated that he heard about the potential sale of the landfill. Mr. Light questioned why he didn't receive any information in the mail since he owns property near the landfill.

Chairman Hoover explained that plans have not been finalized at this point.

Mr. Light informed the Board that survey flags have been placed on the back side of his land. This is the portion of his land that is next to the landfill. He questioned who was surveying the property.

County Attorney Rennie stated that a private company performs surveys and the County doesn't know who is surveying the property.

Mr. Light continued to say he has three wells on his property. Many years ago his father had one tested for contamination. The test results were negative. Mr. Light questioned if the other two wells would be tested by the County.

Chairman Hoover replied that Draper Aden, an environmental services company, handles all testing for the County. Draper Aden performs all tests required by law.

Administrator Gee added that the previous agreement was between the land owners and County Administrator in 1989. The individuals who made the agreement are no longer employed by the County and none of the current staff was aware the agreement existed.

Mr. Light asked if the vote to sell the landfill will be determined by the people or the Board.

Chairman Hoover stated that the vote would come from the Board and citizens would be notified.

Mr. Light asked the Board to notify him personally due to the fact he lives out of state.

Mrs. Sandra Tomlinson of Overton Road questioned why the County didn't know who was surveying at the landfill. She stated that someone had to give them permission.

County Attorney Frank Rennie stated that he wasn't aware of who was surveying property around the landfill.

Chairman Hoover stated that he planned to find out more information regarding the surveying.

Supervisor Zava questioned Mr. Light as to how much land he owned.

Mr. Light replied six acres.

Supervisor Zava commented that the surveying could be for numerous reasons such as the road, or VDOT.

Chairman Hoover added that the County owns a lot of property and it can be difficult to know what is occurring on every acre at any given time.

Ms. Leigh Lambert, Director of the Southside Regional Library, thanked Administrator Gee and Chairman Hoover for meeting with Mecklenburg County representatives. She also stated she appreciated their input of the budget. She plans to ask the Board of Trustees for approval on the updated budget at the next Board meeting on November 14, 2012. Ms. Lambert noted that increases were made to lines items of technology, professional fees and accounting fees. Decreases were made to supplies, travel, software, education, and miscellaneous to balance the increases. Due to the absence of

a Victoria Branch Manager savings were created in the personnel line item. Ms. Lambert thanked the Victoria staff for running the branch efficiently without a Branch Manager over the past few months. She stated that they have continued many of the youth and community programs.

Chairman Hoover commented that he was pleased to see an FY12-13 balanced budget with the agreed upon 72% Mecklenburg/28% Lunenburg split with no operating hours lost. He hopes open communication with continue between both counties and senior staff of the library and that someone from the County would attend the Board of Trustees' meeting on the 14<sup>th</sup>.

Administrator Gee discussed the Piedmont Regional Jail's revenue deficit. Loss of revenue has occurred over the past years due to reductions in state funds, ICE removing illegal immigrants, Mecklenburg and Dinwiddie Counties joining their own Regional Jail and Appomattox joining Blue Ridge Regional Jail. Expenses have increased due to VRS, supplemental retirement costs, and the LODA coverage mandates. Administrator Gee explained that Robert Huff from Robinson, Farmer, Cox Associates will be performing an operational audit and researching options for the jail. One consideration may be to accept inmates only from contributing counties, not federal inmates. Administrator Gee informed the Board that the County may need to make a supplemental payment to the jail in order for them to pay their employees the next payroll, in addition to much higher monthly contributions.

Supervisor Zava, also a member of the finance committee, stated that these funds will have to come from the County's reserve funds. He said that everyone involved was blindsided by this deficit. Supervisor Zava recommended that if the auditors discover only inmates from contributing counties should be accepted at the jail, then the expenses should be prorated by how many inmates each County has at the jail.

Mr. Ronnie Williams of Old Mansion Road commented that the State is cutting back on many local programs, resulting in a surplus for them. He believes someone should complain at the state level. It is unfair for small counties, which already have small budgets and can't afford much needed projects, when the state ends up with a surplus.

Chairman Hoover agreed and stated the end result will be to raise taxes or cut services.

Administrator Gee informed the Board that if the payment to the Piedmont Regional Jail exceeds the current appropriation, then she'll need to increase the line item.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to amend the budget and increase the Regional Jail line item if needed.

Administrator Gee will report to the Board when this adjustment occurs.

Administrator Gee stated that the Lunenburg County Airport is now without a manager. The County Administrator's Office is taking phone calls and assisting people as needed. She stated that the auto-lock system is not currently working; however, a maintenance call has been made. Administrator Gee reported that the fuel system is not linked to a payment system. She is researching the possibility of setting up a credit card system.

It was noted that Ken Paterson, Victoria Town Manager and Rodney Newton, Victoria Fire Chief have volunteered to assist at the airport when available.

Administrator Gee advised that the County is looking for a local citizen, who is familiar with airports to volunteer as the manager. The Department of Aviation has agreed to certify this volunteer.

Mrs. Beverley Hawthorne, Community Development Director, stated that an all weather operation station will be setup within three to four months at the Lunenburg County Airport. The station will measure temperature, humidity, and wind speed. This tool is used by pilots and it is linked to the national radar system.

Administrator Gee revisited the Madeline's House request for an additional \$3,000 allocation to purchase a new facility. Supervisor Zava of the Finance Committee reported that with savings in other line items, the County should have these funds by the end of the calendar year.

Supervisor Zava made motion, seconded by Supervisor Pennington and unanimously approved, to grant Madeline's House an additional \$3,000 allocation to purchase a new facility.

Mrs. Beverley Hawthorne, Community Development Director, gave her monthly report. She stated that the site work on the Shell Building was still in process and paving should be completed by the end of the year. This will complete the outside of the building. Mrs. Hawthorne reported that strategic planning for Virginia's Retreat is progressing. The Southeastern Institute of Research is developing an asset inventory for the 12 member region. A return on investment and budget is being prepared. Mrs. Hawthorne discussed the Buggs Island Telephone project. She stated that coverage has tested below the required capacity. The availability date of service is being delayed as the extent of the problem is determined.

Mrs. Hawthorne attended a meeting regarding the U.S. Department of State Foreign Affairs Security Training Center (FASTC) potentially being located in Nottoway County. She stated the only concern expressed was increased traffic on Routes 153 and 460. Representatives from the Department of State plan to speak with VDOT regarding these concerns. Mrs. Hawthorne requested that the Board approve a letter of support of the location of FASTC on Fort Pickett and adjoining properties.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the letter of support of the location of FASTC on Fort Pickett and adjoining properties.

County Attorney Rennie discussed a Joint Use Agreement between the Town of Kenbridge and Lunenburg County regarding the Kenbridge Commerce Center. He stated that the terms of the agreement have not changed; it has simply been placed in writing. He will review the agreement and discuss in more detail at the next meeting.

Administrator Gee informed the Board of an upcoming potential effect of Federal Government Sequestration. Beginning as early as 2013, the subsidy that issuers receive under certain tax credit bond programs may be reduced in the event of budgetary sequestration, according to a recent report of the United States Office of Management and Budget. Lunenburg County's VPSA School Tax Credit Bonds, Series 2011B would likely be affected by a budgetary sequestration. At this point, it is too soon to predict the percentage of the cuts.

Supervisor Zava made motion, seconded by Supervisor Bacon and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel, §2.2-3711A3 Acquisition or Disposition of Publicly Held Real Property and §2.2-3711A5 Prospective Business.

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia (“Board”) convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES	VOTING NO	ABSENT
Supervisor Hoover		
Supervisor Edmonds		
Supervisor Pennington		
Supervisor Bacon		
Supervisor Slayton		
Supervisor Zava		
Supervisor Wingold		

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to return to Open Session.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to allow Lignetics to purchase an additional 19.23 acres in the Woodland Business Park.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to post a RFP advertisement for waste disposal services for the County.

Supervisor Slayton made motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn.

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Tracy M. Gee, Clerk  
County Administrator

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T. Wayne Hoover, Chairman  
Board of Supervisors