

LUNENBURG COUNTY BOARD OF SUPERVISORS  
LUNENBURG COURTS BUILDING  
LUNENBURG DISTRICT COURTROOM  
LUNENBURG, VIRGINIA

Minutes of November 14, 2013 Meeting

The regular meeting of the Lunenburg County Board of Supervisors was held on Thursday, November 14, 2013 at 6:00 p.m. in the Lunenburg District Courtroom, Lunenburg, Virginia. The following members were present: Supervisors Alvester Edmonds, Charles R. Slayton, Robert Zava, Edward Pennington, Frank Bacon, David Wingold, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark and County Attorney Frank Rennie. Supervisor T. Wayne Hoover was absent.

Chairman Pennington called the meeting to order.

Supervisor Zava led the Pledge of Allegiance and gave the invocation.

Chairman Pennington requested additions to the agenda from the Board and the public.

Piedmont Senior Services was added as 12E, Heartland Authority Board was added as 12F and Piedmont Court Services was added as 16A, all on request by Administrator Gee.

Chairman Pennington added New Horizons as 3A.

Traffic on Oral Oaks Road was added as 6A on request by Wynetta Hayes.

Supervisor Slayton made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the minutes of the October 10 and October 17, 2013 Board of Supervisors meetings, the Treasurer's September 2013 report and the following Warrants for Approval:

October 2013:	Payroll:	Direct Deposit	\$ 104,559.79
	Payroll Taxes Federal:		\$ 36,058.52
	Payroll Taxes State:		\$ 6,025.51
	Accounts Payable:	#48241-48371	\$ <u>515,129.48</u>
	Total:		\$ 661,773.30

Mr. Jasper Hendricks of New Horizons presented newly hired Director, Henry Featherston to the Board. He began in late July and has changed the focus of the program so that it is one of honesty and transparency. The purpose of the program is to provide assistance to needy families and children through community outreach, home repairs, assistance with electric bills and many other avenues. Mr. Hendricks continued to discuss numerous services the program offers to the counties it serves. Their program is funded by federal, state and local funds. However, a local match is required to receive federal funds. New Horizons assists six counties and is asking each for \$10,000.

Supervisor Zava noted that the budget has already been determined for the fiscal year. He welcomed Mr. Hendricks and Mr. Featherston to return during the budget worksessions to present their request again.

Mr. Hendricks added that he would also bring a breakdown of those served in Lunenburg County at that time.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to enter into Public Hearing regarding three Conditional Use Permits, detailed below.

1) Verizon Wireless proposes to construct a 295 foot tall communications tower at 1315 Mill Pond Drive, Dundas, Virginia 23938 on property currently owned by E.C. Foster, Jr. The property on which the tower will be located is identified by tax map numbers 62 ((A)) 38 and 62 ((A)) 14.

2) Verizon Wireless proposes to construct a 310 foot tall communications tower at 1878 Rocky Mill Road, Victoria, Virginia 23974 on property currently owned by Ruby Payne. The property on which the tower will be located is identified by tax map number 53 ((2)) 10.

3) Ernest Toney proposes to reopen the restaurant operations as Toney's Diner at 5150 Patrick Henry Highway, Meherrin, VA 23954. This property is owned by Ms. Mary Whitlock and Mr. Louis Shelton Wright and has been operated as the restaurant for many years. This property is identified by tax map number 02 ((A)) 6.

Mr. Chuck Rothenberg, a lawyer representing Verizon Wireless, spoke regarding the two proposed towers. He noted that they expected improved coverage as the two areas are currently under served. He added that the towers will accommodate Emergency and 911 services. Responders have already requested the second spot on the towers and have those rights for 18 months. After the first 18 months, they will be given the first right of refusal.

Supervisor Wingold suggested that Verizon Wireless communicate with the Emergency and 911 service responders to ensure installation is coordinated for cost and time effectiveness.

Mrs. Beverley Hawthorne stated that the Planning Commission approved the Conditional Use Permits for Verizon Wireless under the conditions listed in the letters from The Center for Municipal Solutions dated October 29, 2013 and a letter from Mr. James L. Tuck, Zoning Administrator regarding the height variance approval by the Board of Zoning Appeals.

The letters from the Center for Municipal Solution is listed below.

**The Center for Municipal Solutions**  
For more than 2 decades, Specializing in Placing Communities in Control  
Web Site: [www.cfmunicipalsolutions.com](http://www.cfmunicipalsolutions.com) E-Mail: [info@cfmsolutions.com](mailto:info@cfmsolutions.com)  
3113 BELLEVIEW CT, WALK FORTS, NORTH CAROLINA 27884  
Phone: (919) 866-0962 or (919) 866-6967  
Specializing in Regulating Towers & Wireless Facilities

November 6, 2013  
Sent via E-Mail this Date

Re: Verizon Wireless application to construct a new monopole tower located at 1878 Rocky Mill Road, Victoria in Lunenburg County, VA "Rehobeth", Tax Map Pin # 53-2-10

Beverley P. Hawthorne  
Community Development Director  
15413 Courthouse Road  
Lunenburg, VA 23952

Subject: Recommendation Report

Dear Ms. Hawthorne:

Verizon Wireless has submitted an application (prepared by Drew Patterson) requesting to construct a new three hundred (300) foot self-support tower with a ten (10) foot lighting rod located at 1878 Rocky Mill Road, Victoria in Lunenburg County, VA "Rehobeth", Tax Map Pin # 53-2-10.

The proposed tower will provide improved coverage for surrounding roads, including, but not limited to, Courthouse Road (State Route 49), Rocky Mill Road (State Route 633) and Fort Mitchell Drive (State Route 630). The facility is to fill a substantial gap in service and is also critical for improved signal hand-off to existing adjoining sites.

We have reviewed the application and have determined that Verizon Wireless has complied with the County's Tower and Wireless Ordinance and we thus recommend the approval of the application with the following considerations and conditions, including granting a waiver from the maximum height limit contained in the County's ordinance, as such is deemed to be in the best interest of the public health, safety and welfare of the County and its residents:

1. The owner of the tower shall offer to lease to the County the next highest available space on the tower for emergency services communications for no rent; provided however, that the County shall be responsible for any additional expense for structural modifications required to the tower or modifications to the compound to accommodate the County's equipment. The County and the tower owner shall enter into a zero rent lease for the collocation in a form reasonably agreeable to both parties. The County's right to use space on the tower is subject to the emergency services equipment not causing radio frequency interference to any other equipment on the tower. The County shall be responsible for providing its own equipment and installation and service personnel; provided that if the County is prepared to install its equipment at the same time that the tower owner initially installs its equipment, the tower owner shall install the County's equipment at no charge to the County. Owner shall not lease the next highest available space on the tower to a third party other than the County for a period of 18 months following the date that the tower is constructed and available for collocation. If the County has not co-located its equipment on the tower within the 18 month period, the tower owner shall notify the County Administrator prior to leasing the next available space on the tower to a third party. If the County Administrator does not notify the tower owner within 30 days of such notice that the County exercises its right to collocate its equipment on such available space, then the tower owner may lease such space to the third party and the County shall have no right to such available space.
2. Verizon Wireless is required to submit the Geotechnical Evaluation report prior to the issuance of the Building Permit.
3. Lighting: since the Verizon Wireless proposed tower will be more than 195' in height, it will require lighting. To mitigate the effects of otherwise unnecessary and preventable "ground scatter" effect of lighting, Verizon Wireless shall minimize the light being seen from the ground to the maximum extent possible by using a design incorporating upward reflection, to the extent compliant with FAA regulations.
4. The 310' self-support tower shall have a finished height of no more than 310' above pre-construction grade.
5. The self-support tower shall be completely constructed and ready for use no later than 24 months from the date of the Conditional Use Permit or the Permit shall be deemed to have expired and of no use or effect.
6. Once Verizon Wireless has met all the conditions of the building permit and all requirements of the Lunenburg County's Ordinance and a building permit is issued, they must notify the County's consultant if an inspection is required which is not performed by the County.
7. At the completion of construction the Applicant must notify the County's consultant and provide proof that all inspections have been satisfactorily completed and the project is ready for a final on-site inspection. Upon passing the final inspection a recommendation to issue a Certificate of Completion shall be made.
8. Upon passing the final inspection, a recommendation to issue a Certificate of Completion shall be made.
9. The Applicant shall have sufficient funds in the account with the County to pay all expenses related to the application review and the issuance of permits.

This constitutes our recommendation to the County as regards the issuance of a Conditional Use Permit, including conditions, to Verizon Wireless for this proposed site. If you have questions, please contact Jackie Hicks at (919) 822-2448 or me at (919) 256-5965.

Sincerely,  
  
L.S. Monroe

cc: Ms. Jackie Hicks, Director; Mid-Atlantic Region

## The Center for Municipal Solutions

For more than 2 decades, specializing in Planning Communities in Context  
With the [www.internationalplanninginstitute.com](http://www.internationalplanninginstitute.com)  
1111 Braddock Road, Suite 200, Alexandria, VA 22304  
Phone: (703) 836-3900 or (703) 421-0947

Specializing in Regulating Towers & Wireless Facilities

November 6, 2013

Sent via E-Mail this Date

Re: Verizon Wireless application to construct  
a new monopole tower located at 1315 Mill  
Pond Road, Dundas in Lunenburg County, VA  
"Bishops Corner", Tax Map Pin # 62-A-38,  
62-A-14

Beverly P. Hawthorne  
Community Development Director  
11413 Courthouse Road  
Lunenburg, VA 23952

Subject: Recommendation Report

Dear Ms. Hawthorne:

Verizon Wireless has submitted an application (prepared by Drew Patterson) requesting to construct a new two hundred & eighty-five (285) foot self-support tower with a ten (10) foot lighting rod located at 1315 Mill Pond Road, Dundas in Lunenburg County, VA "Bishops Corner", Tax Map Pin # 62-A-38, 62-A-14.

The proposed tower will provide improved coverage for Dundas Village and surrounding roads, including, but not limited to, Mill Pond Road (State Route 603) Long View Road (State Route 602), Dundas Road (State Route 604), Eggs Road (State Route 616) and Fourview Road (State Route 617). This tower is also critical for improved signal hand-off to existing adjoining sites. The facility is to fill a substantial gap in service and is also critical for improved signal hand-off to existing adjoining sites.

We have reviewed the application and have determined that Verizon Wireless has complied with the County's Tower and Wireless Ordinance and we thus recommend the approval of the application with the following considerations and conditions, including granting a waiver from the maximum height limit contained in the County's ordinance, as such is deemed to be in the best interest of the public health, safety and welfare of the County and its residents:

1. The owner of the tower shall offer to lease to the County the next highest available space on the tower for emergency services communications for no rent; provided however, that the County shall be responsible for any additional expense for structural modifications required to the tower or modifications to the compound to accommodate the County's equipment. The County and the tower owner shall enter into a zero rent lease for the collocation in a form reasonably agreeable to both

parties. The County's right to use space on the tower is subject to the emergency services equipment not causing radio frequency interference to any other equipment on the tower. The County shall be responsible for providing its own equipment and installation and service personnel, provided that if the County is prepared to install its equipment at the same time that the tower owner initially installs its equipment, the tower owner shall install the County's equipment at no charge to the County. Owner shall not lease the next highest available space on the tower to a third party other than the County for a period of 18 months following the date that the tower is constructed and available for collocation. If the County has not co-located its equipment on the tower within the 18 month period, the tower owner shall notify the County Administrator prior to leasing the next available space on the tower to a third party. If the County Administrator does not notify the tower owner within 30 days of such notice that the County exercises its right to collocate its equipment on such available space, then the tower owner may lease such space to the third party and the County shall have no right to such available space.

2. Verizon Wireless is required to submit the Geotechnical Evaluation report prior to the issuance of the Building Permit.
3. Lighting: Since the Verizon Wireless proposed tower will be more than 199' in height, it will require lighting. To mitigate the effects of otherwise unnecessary and preventable "ground scatter" effect of lighting, Verizon Wireless shall minimize the light being seen from the ground to the maximum extent possible by using a design incorporating upward reflection, to the extent compliant with FAA regulations.
4. The 295' self-support tower shall have a finished height of no more than 295' above pre-construction grade.
5. The self-support tower shall be completely constructed and ready for use no later than 24 months from the date of the Conditional Use Permit or the Permit shall be deemed to have expired and of no use or effect.
6. Once Verizon Wireless has met all the conditions of the building permit and all requirements of the Lunenburg County's Ordinance and a building permit is issued, they must notify the County's consultant if an inspection is required which is not performed by the County.
7. At the completion of construction the Applicant must notify the County's consultant and provide proof that all inspections have been satisfactorily completed and the project is ready for a final on-site inspection. Upon passing the final inspection a recommendation to issue a Certificate of Completion shall be made.
8. Upon passing the final inspection, a recommendation to issue a Certificate of Completion shall be made.
9. The Applicant shall have sufficient funds in the account with the County to pay all expenses related to the application review and the issuance of permits.

This constitutes our recommendation to the County as regards the issuance of a Conditional Use Permit, including conditions, to Verizon Wireless for this proposed site. If you have questions, please contact Jackie Hicks at (919) 622-9448 or me at (919) 266-5965.

Sincerely,

  
L.S. Monroe

cc: Ms. Jackie Hicks, Director, Mid-Atlantic Region

Mr. Tuck's letter stated that in accordance with the Lunenburg County Code and on behalf of the Board of Zoning Appeals, the following recommendations were made:

Location: 1315 Mill Pond Drive, Tax Map # 62-A-38 and 62-A-14, Requested Height 285'

Location: 1878 Rocky Mill Road, Tax Map # 53-2-10, Requested Height 300'

Per direction from the Board of Zoning Appeals, a variance is granted to allow the towers to exceed 140'. The additional height is required to provide sufficient coverage of public safety equipment that is operated by our emergency services personnel.

Mr. E. C. Foster of 1315 Mill Pond Drive, Dundas Virginia spoke regarding the potential tower on his land. He stated that he is in favor of the tower as it is greatly needed in his area. He brought supporters of the tower with him to the meeting.

Supervisor Bacon added that he received a phone call from Mr. Billy Wilkerson. Mr. Wilkerson and many of his neighbors are very interested in having a tower located in Dundas.

Chairman Pennington asked if there had been any negative complaints.

Mrs. Hawthorne stated that one person at the Planning Commission meeting was afraid it would be an eyesore for the area. Another person commented that if it was lit properly, it would be more attractive.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to close the Public Hearing regarding three Conditional Use Permits.

Supervisor Wingold made motion, seconded by Supervisor Bacon and unanimously approved, to approve the Conditional Use Permit for a tower on Rocky Mill Road in Victoria with the conditions adhered to in the letter from Mr. Tuck, Zoning Administrator and letter from The Center for Municipal Solutions.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the Conditional Use Permit for a tower on Mill Pond Drive in Dundas with the conditions

adhered to in the letter from Mr. Tuck, Zoning Administrator and letter from The Center for Municipal Solutions.

Supervisor Zava made motion, seconded by Supervisor Wingold and unanimously approved, to approve the Conditional Use Permit to reopen the restaurant operations as Toney's Diner at 5150 Patrick Henry Highway, Meherrin, VA 23954.

Mr. Billy Smith of VDOT presented the monthly report. He noted that pavement improvements and mowing is ongoing on several roads. He stated that a dry run of snow removal was performed this week in preparation for the winter season. Mr. Smith advised that the Route 137 bridge project was completed on time and on budget. He added that the bridge in Victoria will be very similar to this one when it is completed. Mr. Smith shared that a traffic study was requested for Route 635. The speed limit of 45 will be maintained at 45 MPH. Mr. Smith also discussed the budget for a state bridge reconstruction on Lee's Mill Road, Route 631. He stated that there is a budgetary question of whether to straighten the curve in the bridge or leave the curve and make it two lanes. He will get back with the Board on the cost difference between the two plans.

Mrs. Wynetta Hayes of 11343 Oral Oaks Road, Victoria, shared a petition regarding increased traffic and truckers speeding on her road. She and those listed on the petition request that the speed limit be reduced for safety purposes.

Mrs. Dora Wynn, shared a letter from the Department of Treasury regarding the effect of 7.2% Sequestration Rate on Interest Subsidy Payment. It was recently announced that Interest Subsidy Payments for the period October 1, 2013 through September 30, 2014 will be reduced by 7.2%. The 7.2% sequestration reduction rate will be applied unless and until there is intervening Congressional action, at which time the reduction rate may be subject to change.

Mrs. Wynn referenced a resolution adopted by the School Board regarding the December pay date for all teachers, bus drivers, and other workers whose salaries are set by the School Board. December 19, 2013 was adopted as the pay date by the School Board.

Supervisor Zava made motion, seconded by Supervisor Bacon and unanimously approved, to approve December 19, 2013 as the pay date for all teachers, bus drivers, and other workers whose salaries are set by the School Board.

The monthly Public Schools expense report was provided to the Board. Mrs. Wynn noted that the maintenance line item was up due to mold, wax and carpet removal.

Additionally, Mr. Tom Palmore, Finance Director, noted that some insurance payments were paid in July when usually they are paid in June.

Administrator Gee added that Ms. Melissa Colbert contacted her earlier in the week regarding College week at the high school. The Opening service will begin tomorrow, Friday, November 15<sup>th</sup> if any Board member is able to attend. Mrs. Beverley Hawthorne will be attending.

Administrator Gee shared an e-mail for Clerk of the Court, Gordon Erby regarding the Technology Trust Fund. He noted that \$25,000 has been budgeted for Lunenburg by the Compensation Board for use in backscanning and conversion of images and indices, \$2,400 secure remote access, \$6,400 equipment and \$900 for redaction. He requested that the Board of Supervisors appropriate the budgeted funds for this use.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to appropriate \$34,700 to the Technology Trust Fund as requested by the Clerk of the Court.

Administrator Gee requested a change to the county pay dates for November and December. She requested November 27, 2013 due to the Thanksgiving holiday and December 19, 2013 to coincide with the Lunenburg County Public Schools pay date.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve November 27, 2013 and December 19, 2013 as pay dates.

Administrator Gee stated that the Electoral Board has requested to record the Abstract of Votes for November 5, 2013 election in the minutes of the Board of Supervisors.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to record the Abstract of Votes for the November 5, 2013 election.

**ABSTRACT of VOTES**  
 Cast in LUNENBURG COUNTY, VIRGINIA  
 at the 2013 November General Election held on November 05, 2013 for,  
**Governor**

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Ken T. Cucinelli II - Republican	1706
Terry R. McAuliffe - Democrat	1502
Robert C. Sarvis - Libertarian	234
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	11
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Governor.

Ken T. Cucinelli II - Republican

**ABSTRACT of VOTES**  
 Cast in LUNENBURG COUNTY, VIRGINIA  
 at the 2013 November General Election held on November 05, 2013 for,  
**Lieutenant Governor**

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Ralph S. Northam - Democrat	1708
E. W. Jackson - Republican	1456
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	8
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Lieutenant Governor.

Ralph S. Northam - Democrat

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013

Ralph G. Salmons, Chairman  
James Muller, Vice Chairman  
Chris D. Wright III, Secretary  
Chris D. Wright III, Secretary, Electoral Board

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013

Ralph G. Salmons, Chairman  
James Muller, Vice Chairman  
Chris D. Wright III, Secretary  
Chris D. Wright III, Secretary, Electoral Board

**ABSTRACT of VOTES**  
 Cast in LUNENBURG COUNTY, VIRGINIA  
 at the 2013 November General Election held on November 05, 2013 for,  
**Attorney General**

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Mark D. Obenshain - Republican	1419
Mark R. Herring - Democrat	1419
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	7
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Attorney General.

Mark D. Obenshain - Republican

**ABSTRACT of VOTES**  
 Cast in LUNENBURG COUNTY, VIRGINIA  
 at the 2013 November General Election held on November 05, 2013 for,  
**Member House of Delegates**  
 District: 061

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Thomas C. Wright, Jr. - Republican	1941
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	40
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Delegates.

Thomas C. Wright, Jr. - Republican

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013

Ralph G. Salmons, Chairman  
James Muller, Vice Chairman  
Chris D. Wright III, Secretary  
Chris D. Wright III, Secretary, Electoral Board

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013

Ralph G. Salmons, Chairman  
James Muller, Vice Chairman  
Chris D. Wright III, Secretary  
Chris D. Wright III, Secretary, Electoral Board

**ABSTRACT of VOTES**

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2013 November General Election held on November 05, 2013 for,  
**Member House of Delegates**  
District: 079

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Roslyn C. Tyler - Democrat	310
Amin L. "M" Pasche - Republican	378
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	3
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Delegates.

**Roslyn C. Tyler - Democrat**

**ABSTRACT of VOTES**

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2013 November General Election held on November 05, 2013 for,  
**Member Board of Supervisors**  
District: DISTRICT 1

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
T. Wayne Hoover	314
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	9
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member Board of Supervisors.

**T. Wayne Hoover**

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013


Frank G. Almon, Chairman  
James Muller, Vice Chairman  
Amin L. Pasche, Secretary  
Amin L. Pasche, Secretary, Electoral Board

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013


Frank G. Almon, Chairman  
James Muller, Vice Chairman  
Amin L. Pasche, Secretary  
Amin L. Pasche, Secretary, Electoral Board

**ABSTRACT of VOTES**

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2013 November General Election held on November 05, 2013 for,  
**Member Board of Supervisors**  
District: DISTRICT 3

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Frank W. Bacon	454
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	8
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member Board of Supervisors.

**Frank W. Bacon**

**ABSTRACT of VOTES**

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2013 November General Election held on November 05, 2013 for,  
**Member Board of Supervisors**  
District: DISTRICT 7

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Robert G. "Bobby" Zava	390
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	6
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member Board of Supervisors.

**Robert G. "Bobby" Zava**

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013


Frank G. Almon, Chairman  
James Muller, Vice Chairman  
Amin L. Pasche, Secretary  
Amin L. Pasche, Secretary, Electoral Board

Given under our hands this 6<sup>TH</sup> day of NOVEMBER, 2013


Frank G. Almon, Chairman  
James Muller, Vice Chairman  
Amin L. Pasche, Secretary  
Amin L. Pasche, Secretary, Electoral Board

**ABSTRACT of VOTES**

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2013 November General Election held on November 05, 2013 for,

**Member School Board**

District: DISTRICT 1

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Donald Barry Carnes	345
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	2
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member School Board.

Donald Barry Carnes

**ABSTRACT of VOTES**

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2013 November General Election held on November 05, 2013 for,

**Member School Board**

District: DISTRICT 2

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Beverley P. Hawthorne	413
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	12
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member School Board.

Beverley P. Hawthorne

Given under our hands this 6<sup>th</sup> day of NOVEMBER, 2013


Paul G. Allen, Chairman  
James J. Miller, Vice Chairman  
Oliver D. Wright III, Secretary  
Oliver D. Wright III, Secretary, Electoral Board

Given under our hands this 6<sup>th</sup> day of NOVEMBER, 2013


Paul G. Allen, Chairman  
James J. Miller, Vice Chairman  
Oliver D. Wright III, Secretary  
Oliver D. Wright III, Secretary, Electoral Board

**ABSTRACT of VOTES**

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2013 November General Election held on November 05, 2013 for,

**Member School Board**

District: DISTRICT 7

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Amy N. McClure	200
Mary Dowdy Anderson	211
Total Write-In votes [From Write-In Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	4
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member School Board.

Amy N. McClure

Given under our hands this 6<sup>th</sup> day of NOVEMBER, 2013


Paul G. Allen, Chairman  
James J. Miller, Vice Chairman  
Oliver D. Wright III, Secretary  
Oliver D. Wright III, Secretary, Electoral Board

Ms. Lindy Tucker, Agriculture Agent for Virginia Cooperative Extension, spoke to the Board regarding her recent programs. She stated that she has been in her position about a year and spent the first year training and learning about the needs of the county. She has recently held programs on boxwoods and poultry as she received several questions about these topics. She noted that she believes the population in the county is changing as retired people are moving into the county. She is researching their needs and the best methods to communicate with them. She is working to set up classes in Keysville for pesticide certifications as this is a big need in Charlotte and Lunenburg counties. Ms. Tucker has created a new Agriculture Newsletter; it was shared with the Board. She thanked the Board for their time and stated to contact her anytime with questions or suggestions.

Mrs. Leigh Lambert, Southside Regional Library Director, introduced the new Lunenburg Library Branch Supervisor, Jessica Austin-Scaff. Ms. Austin-Scaff was SRL's top applicant and started work on November 4<sup>th</sup>. She has 13 years experience in a library setting and has roots in Southside Virginia.

Administrator Gee discussed the RFP's received regarding the Computer Assisted Mass Appraisal (CAMA) system. The county received four responses. The finance committee met on November 5<sup>th</sup> with Administrator Gee, Commissioner Hamlett, Rob Williams and Barb Christman of DataCare to discuss the RFP's, funding and cost-saving measures. Commissioner Hamlett provided a bar chart rating the four RFP's. It was decided that Concise Systems, LLC was the first choice of the responding vendors.

Mr. Steve Finch, President of Concise Systems, LLC was present to make a presentation. Mr. Finch explained that his goal is to develop a customized CAMA solution that addresses the county's current needs and provides a long-term platform for the future. He continued to explain many of the aspects of his product and how it would benefit the county. Mr. Finch shared the first year set up fees, annual maintenance and support fees. He asked the Board if there were any questions.

Supervisor Zava inquired about the time frame for implementation.

Mr. Finch replied that the core of the project would be completed within 12 months. After that time there may be small pieces outstanding but those would not be needed to go live at the Commissioner's Office.

Supervisor Bacon asked what information would be available online for citizens to view.

Mr. Finch commented that transfers and values of property as well as anything used to describe land and buildings.

Administrator Gee noted that the hardware costs were not included in Mr. Finch's figures. She added that DataCare can provide cheaper pricing and is already familiar with the network. Mr. Rob Williams of DataCare stated that the maximum amount of hardware expense would be \$5,000 but his goal is to complete the project for less. Parts of the existing system can be modified or upgraded so it may continue to be used.

Supervisor Bacon questioned where the funds would come from to cover this expense.

Supervisor Zava stated that the finance committee is still reviewing the funding. He continued that if all funds balance, surplus may need to be used for this expense.

Administrator Gee added that the figures were just received today. Therefore the finance committee may need to meet to discuss again. She commented that a decision doesn't have to be made until the next Board meeting. Also the Board needs to wait until Mecklenburg County make a decision. If Mecklenburg County chooses to use Concise Systems, LLC, the cost of RTI Licensing would be allocated between the two counties based on total parcels in each county. Without this split of the licensing fee, Lunenburg will not be able to afford the program.

County Attorney Rennie added that he just received the contract before the meeting. He would like time to review it.

The Board will discuss the CAMA project again at the next meeting.

Supervisor Slayton made motion, seconded by Supervisor Edmonds and unanimously approved, to appoint Mr. Sidney Smyth to serve on the Crossroads Board of Directors for another three-year term from 1-1-2014 to 12-31-2016.

Supervisor Zava made motion, seconded by Supervisor Bacon and unanimously approved, to approve the following appointments to the Planning Commission for a four-year term from 1-1-2014 to 12-31-2017.

District #1	Eugene Hart
District #5	Brenda Jennings
District #6	Tommy Hite
District #7	James "Buck" Tharpe, Jr.

Administrator Gee stated that Joyce Redford, employee of Gallion-Elder Insurance and President of the Lunenburg Chamber of Commerce, has volunteered to serve on the Workforce Investment Board as a business representative for Lunenburg County for a two-year term. If the Board has no objection, Supervisor Zava and Administrator Gee will make a nomination at the January WIB Chief Local & Elected Officers meeting. There were no objections.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the following appointments to the Lunenburg Industrial Development Authority for a four-year term from 1-1-2014 to 12-31-2017.

District #1	Claude Otey
District #2	David Hite
District #3	Fred Wilkinson
District #5	Marianne Cicala
District #6	Sidney Hill
District #7	Billy Smith, Jr.

Administrator Gee reminded the Board that a nomination is still needed for a second member on the Piedmont Senior Resources Board of Directors.

Administrator Gee referenced the October 17, 2013 Worksession regarding Stormwater Management. She noted the presentation by Jenny Johnson and Lee Hill of Joyce Engineering indicated that the localities participating in the Stormwater Planning Grant need to submit required documentation by November 15, 2013. Approval of the Board is needed to submit the draft documents. Administrator Gee noted that the ordinance or the fees are not being approved at this meeting. The draft documents must be submitted to DEQ as part of the planning grant to show that the county has made substantial progress with the extension granted to participating localities.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve to submit the Stormwater Management draft documents to DEQ.

Supervisor Zava questioned if the county was considering participating in a regional authority for Stormwater Management.

Mr. Jamie Tuck stated that it has not yet been determined. All counties involved agreed that they would like to uniform the program but don't believe it is feasible at this point.

Supervisor stated that he was not in favor of joining a regional authority because the county may be held to requirements that don't apply. He prefers that the county have control of its own agreement.

Supervisor Bacon suggested amending the motion to include not joining a regional authority.

Mrs. Beverley Hawthorne, Landfill Liaison, gave her monthly report. She explained that state troopers have been monitoring the road near the landfill for speeding vehicles and have issued some citations. She has also received complaints of increased traffic on the roads. Mrs. Hawthorne noted that the Citizens Advisory Board met on November 6, 2013. She stated that she received a complaint that the landfill was open on a Sunday. Mr. Greg Sisson advised her that they were accepting an overflow of waste held in Arena Trucking trucks, a business that is now owned by CFS. CFS is allowed to work on Sunday's, they just aren't allowed to accept outside waste for profit. She added that she has received payment for September and is expecting October's payment in the coming days.

Supervisor Wingold inquired about the recycling project at the Bus Shop site.

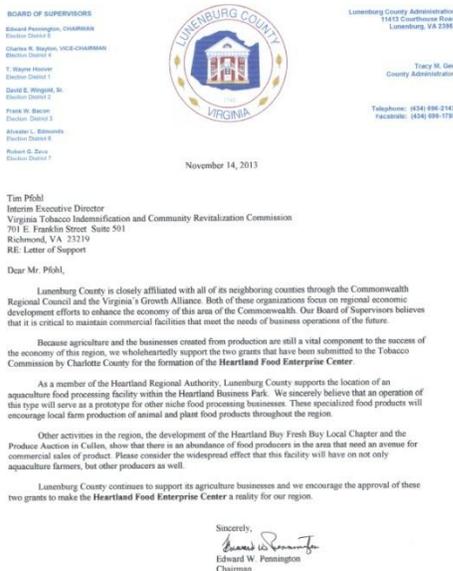
Mrs. Hawthorne stated that the plans are still being reviewed and are in progress. She hopes to advertise next week and send out letters to contractors. She hopes to have something in place by the end of December.

Supervisor Zava commented on the complaints about increased traffic on roads near the landfill and speed limits. He noted that VDOT determines speed limits using traffic studies and the Board is unable to control those limits. He stated that increased traffic will occur with any successful business. He believes the Board made the right decision in selling the landfill.

Mrs. Beverley Hawthorne, Community Development Director, gave her monthly report. She explained that an Enterprise Zone workshop was held in Farmville and was attended by approximately 75 people. Seven people from Lunenburg were included and Mrs. Hawthorne has received phone calls from five land owners. She received an update on the Lunenburg Industrial Site Readiness Initiative Grant. The Tobacco Commission has agreed that Timmons will be allowed to complete the work for Lunenburg based on the contract originally signed with the Virginia Growth Alliance. Mrs. Hawthorne noted that nineteen warehouse buildings in Kenbridge will be sold at auction on November 15, 2013 at noon and the minimum bid is \$100,000.

Mrs. Hawthorne requested support of the Board in form of a letter for the Heartland Food Enterprise Center. She noted that no funding was required.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to allow the Chairman to sign the letter of support for the Heartland Food Enterprise Center.



Administrator Gee stated that the monthly reports for Piedmont Regional Jail were provided in the Board packet. She informed the Board that Mr. Donald Hunter has accepted the Superintendent position with the understanding there would be no assistant position, however, PRJ will hire a Finance Director.

Administrator Gee referenced a letter from Piedmont Court Services along with their FY 2012-13 Annual Report. Eight three percent of all offenders exiting their program in the fiscal year successfully completed all of the court-ordered and program obligations.

Administrator Gee explained that VRS has lowered their rate for the Virginia Local Disability Program (VDLP) since the last meeting. The rate is now 0.60 percent for political subdivisions. As a result, The Standard also lowered their rate to 0.59. Administrator Gee recommends that the county opt out of the VRS VDLP program and enter contract with The Standard program as previously approved by the Board.

Administrator Gee shared the county's response and three corrective action plans to the Notice of Violation and Penalty Assessment from the Division of Animal & Food Industry Services. She added that the action plan is still a work in progress but many changes have been implemented.

Administrator Gee presented her monthly report. She stated that bids for tree removal at the airport will be completed by late-November in preparation for the AWOS to be constructed. She advised that the FY13 audit final fieldwork by Robinson Farmer Cox Associates is scheduled for November 13-15<sup>th</sup>.

County Attorney Rennie stated that the Board needed to authorize the closing documents for the property described as 2 acres + or – located at the Northeast corner of the intersection of Lunenburg County Road and Owl Creek Road in Lunenburg County owned by Ms. Lois Gonzales for the amount of \$5,000 per acre. The county plans to construct a convenience center at this site.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to authorize the closing documents for the property listed above.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel and §2.2-3711A5 Prospective Business.

#### CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

#### VOTING YES

Supervisor Bacon  
Supervisor Edmonds  
Supervisor Pennington  
Supervisor Slayton  
Supervisor Wingold  
Supervisor Zava

#### VOTING NO

#### ABSENT

Supervisor Hoover

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to return to Open Session.

Supervisor Zava made motion, seconded by Supervisor Slayton and unanimously approved, to adjourn.

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Tracy M. Gee, Clerk  
County Administrator

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Edward W. Pennington, Chairman  
Board of Supervisors